



SACRAMENTO - SAN JOAQUIN

DELTA CONSERVANCY

A California State Agency

Concept Proposal
Application and Instructions
2025-2026

Concept Proposal Application Instructions

Concept proposals are required as the first step in the Sacramento-San Joaquin Delta Conservancy's (Delta Conservancy) grant proposal process. Please read the instructions below to submit a complete, clear, and responsive concept proposal. The Conservancy wants to help applicants be successful in their proposals. If questions arise, please contact Conservancy staff for guidance and clarification.

Concept Proposal Submission

Prior to submitting a concept proposal, applicants should review the Delta Conservancy's [mission](#) and [General Grant Guidelines](#). Concept proposals can be submitted at any time to grants@deltaconservancy.ca.gov. Conservancy staff will review each concept proposal and may choose to confer with the applicant to discuss the project concept, request additional information, and discuss next steps.

Concept Proposal Components

Complete concept proposals consist of a concept proposal application and the following supplementary materials:

- Three-page maximum project narrative (see below for instructions)
 - Please address each of the evaluation criteria in this narrative
- Map of project site (if appropriate)
- Additional information that the applicant considers crucial to the Conservancy's understanding of the project

Project

Project title:

Total project cost:

Dollar amount requested from Delta Conservancy:

Cost share: If yes, specify source and amount.

Start date:

Project duration:

Project type (select one): Planning, Implementation, Acquisition

Applicant

Organization name:

Eligible organization types (select one): Eligible applicants are public agencies, local agencies, nonprofit organizations, special districts, joint powers authorities, tribes, public utilities, local publicly owned utilities, and mutual water companies.

Primary applicant's contact name and title:

Phone:

Email address:

Mailing address:

Project Overview (max 3 pages)

Attach a maximum of three pages describing the proposed project, including:

- Project summary
- Project team
- Project goals and expected outcomes
- Major tasks, deliverables, and timeline for project milestones

Include how the project meets the Conservancy's grant evaluation criteria:

- Advances Delta Conservancy, regional, and State objectives
- Is a good investment of State resources
- Project readiness, resiliency, and sustainability
- Community engagement and support
- Tribal engagement (if applicable)
- Merit

Budget (max 1 page)

Use the below table to provide a rough estimate of the project budget. Refer to the Delta Conservancy's [General Grant Guidelines](#) for eligible expenses. Costs can be refined in the full proposal. Please write a brief paragraph explaining the budget. Highlight any large or significant budget items.

Line Item	Brief Description	Cost
Personnel		\$
Travel		\$
Supplies		\$
Permits & Fees		\$
Subcontractors		\$
Equipment		\$
Land Acquisition		\$
Indirect Costs		\$

Partners/Support

Please list people/organizations that are working with the applicant, are or would be in support of the project.

Please list anyone that is/would be opposed and why.

Landowner (if applicable)

Landowner name:

Landowner type (select one): California Native American Tribe, State Government, Local Government, Nonprofit Organization, or Private Entity. Please explain if not on the list.

Location

Specific location – if applicable (Assessor Parcel Number or address):

County – if applicable:

Does the applicant or project serve or provide meaningful and direct benefits to a Vulnerable Population (<https://vcp.lci.ca.gov/>), a Disadvantaged Community, or a Severely Disadvantaged Community? If yes, provide a brief (two to three sentences) explanation.

Project Map (if applicable)

Attach a project map, labeled with location/site address.