



Request for Approval to Enter into an Architectural and Engineering Contract with the Most Qualified Firm for an Amount up to \$120,000 to Conduct a Subsequent Analysis for Potential Restoration of Franks Tract

Scope of Work and Tasks

SCOPE OF WORK

The most qualified firm (firm) will support the Sacramento-San Joaquin Delta Conservancy (Conservancy) in advancing the Franks Tract Futures Project (Project) by:

1. Leading community engagement and outreach to inform proposed alternatives for the project preferred landscape redesign concept.
2. Developing revised alternatives for the concept.
3. Conducting value engineering and preparing cost estimates; and
4. Identifying potential funding sources to support future phases.

TASKS

Task 1. Contract Management

The firm will:

- Submit required contract documentation and prepare invoices in compliance with Conservancy and state requirements.
- Provide quarterly progress reports detailing accomplishments, task completion status, and progress toward deliverables.
- Prepare a draft final report summarizing all work, key findings and conclusions, challenges encountered and responses, recommendations for future efforts, and lessons learned.

Task 2. Project Initiation and Coordination

The firm will collaborate with the Conservancy, California Department of Fish and Wildlife (CDFW), and California Department of Water Resources (CDWR) to establish a current understanding of the Project. This includes researching newly involved and previously engaged interested parties and assessing changes since the 2020 planning efforts in environmental, economic, political, and social contexts. Based on findings, the firm will recommend value engineering strategies and refine tasks to improve cost feasibility.

Task 3. Communication and Outreach

The firm will engage interested parties, including those previously involved, through:

5. Up to two meetings with the Franks Tract Futures Project Steering Committee and selective one-on-one sessions as needed.

6. One to two Advisory Committee meetings.
7. Public meetings and regular updates to the Project website ([Franks Tract Futures Hub](#)) to reflect current progress and findings.

Task 4. Alternative Revisions

Using insights from Tasks 2 and 3, the firm will propose cost-reducing alternatives to the preferred landscape concept. Prior Structured Decision Making (SDM) outcomes will guide these revisions. The firm will update the SDM model to reflect alternative approaches and assess changes in outcomes. Coordination with the Conservancy, CDFW, and CDWR will ensure alignment and inform hydrologic modeling efforts.

Task 5. Cost Estimation and Value Engineering

The firm will prepare budget estimates using at least three methods:

8. **Slim-down** – Reducing costs of the preferred alternative.
9. **Top-down** – Designing to meet a target budget.
10. **Bottom-up** – Building to fulfill core Project objectives.

Task 6. Potential Funding Sources

The firm will identify potential funding opportunities by engaging with agencies and partners to explore options for advancing the next Project phase.