



Request for Approval to Enter into an Architectural and Engineering Contract with the Most Qualified Firm for an Amount up to \$120,000 to Conduct a Subsequent Analysis for Potential Restoration of Franks Tract

Staff Report

RECOMMENDATION

Staff recommends that the Board authorize the Executive Officer (EO) to execute the proposed architectural and engineering contract with the most qualified firm (firm).

DESCRIPTION

The proposed architectural and engineering contract (contract) between the Sacramento-San Joaquin Delta Conservancy (Conservancy) and the most qualified firm would be for an amount up to \$120,000. The firm would:

1. Lead community engagement and outreach to inform proposed alternatives for the project preferred landscape redesign concept.
2. Develop revised alternatives for the concept.
3. Conduct value engineering and preparing cost estimates; and
4. Identify potential funding sources to support future phases.

A description of the scope of work and tasks is outlined in Agenda Item 9.2.

To select an Architectural and Engineering firm, Conservancy staff posted a Request for Qualifications on Cal eProcure on May 5, 2025, with a deadline for submissions by May 27, 2025. In June, Conservancy staff evaluated the Statement of Qualifications and are now in the negotiation phase with the most qualified firm.

BACKGROUND

On November 21, 2023, the Conservancy entered into an interagency agreement with the California Department of Fish and Wildlife to establish criteria to select a contractor, solicit a request for qualifications, and award a contract for the Cost Feasibility Analysis for the Restoration of Franks Tract. The agreement ends on June 30, 2027, and has a total budget of \$150,000. Of the total budget, up to \$120,000 is available for a contract.

Architecture and Engineering Authority

On July 10, 2025, the Conservancy received the authority to enter Architectural and Engineering (A&E) contracts. This authority allows more opportunities in contracting given how few entities can perform the specialized work. The Proposed Action of Regulation was published on January 3, 2025, by the Office of Administrative Law (OAL). The 45-day comment period ended on February 18, 2025. OAL reviewed the proposed regulation packet in May and determined the Conservancy needed to make modifications to the regulation text and complete additional requirements. At the May 28, 2025, Board meeting, the Board approved the new proposed regulation and authorized the EO to submit the

regulations for OAL and make any necessary non-substantiative or technical changes to the adopted regulations. Staff submitted the Board-approved proposed regulations on June 3, 2025. OAL approved the A&E Authority on July 10, 2025.

Delegation of Authority to the Executive Officer

The Conservancy's Delegation of Authority to the Executive Officer includes language that allows the EO to enter into contracts for technical or other services, for the purpose of program and project development, for amounts not to exceed \$100,000, including extensions and amendments. The Delegation of Authority to the Executive Officer was last updated and approved by the Board on September 25, 2019. Since this contract will likely exceed \$100,000, staff are seeking authorization for the EO to execute the contract to avoid further project delay.

SUGGESTED MOTION LANGUAGE:

Move that the Board authorize the Executive Officer to enter into an architectural and engineering contract with the most qualified firm for an amount up to \$120,000 to conduct the Cost Feasibility Analysis for the Restoration of Franks Tract.

CONTACT

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