



Consideration of Updates to the Delta Conservancy's Modifications and Amendments Process Staff Report

This agenda item presents for Board consideration updates to the modifications and amendments process for grants awarded by the Sacramento-San Joaquin Delta Conservancy.

RECOMMENDATION

Staff recommends Board approval of the updates to the Delta Conservancy Grant Modifications and Amendments Process.

DESCRIPTION

Staff drafted updates to the Delta Conservancy Grant Modifications and Amendments Process, which is included with this agenda item. The existing Modifications and Amendments Process requires, as part of the consent calendar, Board consideration and approval of relatively minor modifications to grant agreements. Staff propose that relatively minor modifications be reviewed at the Executive Officer level. If approved, these updates will promote efficiency, allow Staff to work on higher valued tasks, and better meet grantee's needs. The following edit is proposed to the Grant Modifications and Amendments Process:

- Remove Board consideration for approval of amendments to the scope that do not significantly change the scope and are not time sensitive, and amendments to the grant term that are not time sensitive. Rather, these will be considered for approval at the Executive Officer level.

All modifications and amendments, regardless of level of approval, will continue to be reported as part of staff program updates and in the project updates table on the Delta Conservancy website.

BACKGROUND

In 2016, the Board approved an amendments process to provide guidance for staff on project alterations that should be considered by the Board and amendment reporting procedures. Subsequent application of the process revealed areas that were unclear or did not reflect the process approved in the final Board motion. To address these issues, the Board approved revisions to the Grant Modifications and Amendments Process in 2021. These revisions reflected lessons learned from applied experience and feedback from grantees.

SUGGESTED MOTION LANGUAGE

Move that the Board approve the updates to the Delta Conservancy Grant Modifications and Amendments Process as presented in this agenda item.

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