



Consideration of Updates to the Sacramento-San Joaquin Delta Conservancy General Grant Guidelines Staff Report

RECOMMENDATION

Staff recommends Board approval of the updates to the Sacramento-San Joaquin Delta Conservancy General Grant Guidelines.

DESCRIPTION

To maintain consistency with other California Natural Resources Agency (CNRA) entities and implement procedural changes to invoicing processes, the following edits were made to the General Grant Guidelines:

- Addition of language clarifying that grantees must maintain, rather than submit during invoicing, documentation of 100 percent time accounting. Edits were made to page 18.
- Addition of language clarifying that grantees must maintain, rather than submit during invoicing, documentation that payment has been made. Edits were made to page 18.

BACKGROUND

On April 24, 2024, the CNRA Bonds and Grants Office released a memo to their grantees that outlined procedural changes to their invoicing (payment requests and advance payment reconciliations) submission process. Rather than requiring grantees to submit all their supporting documentation during the invoicing process, grantees are required to submit a portion of the documentation during the invoice submission process. There are no changes to the requirement that Grantees maintain all invoicing supporting documentation should the State Auditor need to review if auditing the grant. These changes create consistency across CNRA grant programs, simplify the submission process for grantees, and result in faster payment times.

The Sacramento-San Joaquin Delta Conservancy has statutory authority to provide grants to state agencies, local public agencies, and nonprofit organizations to further the goals of the Conservancy (Pub. Resources Code, § 32364.5). At the January 26, 2022 meeting the Board approved the Sacramento-San Joaquin Delta Conservancy General Grant Guidelines (GGG). At the November 12, 2022 Board meeting the Board approved updates to the GGG that addressed statewide diversity, equity, and inclusion initiatives. The General Grant Guidelines guide the Conservancy in granting funds not subject to more specific requirements identified within the funding source.

Since adopting the GGG, the Conservancy has used the guidelines in awarding grants from the following sources: \$5.2 million and \$6.1 million General Fund allocations for Climate Resilience, Community Access, and Natural Resource Protection; a \$36 million General Fund allocation for Nature Based Solutions: Wetland Restoration; and \$21.5 million of General Funds provided to the Conservancy by the Department of Water Resources to support implementation of the 2022 and 2023 Delta Drought Response Pilot Program.

SUGGESTED MOTION LANGUAGE:

Move that the Board approve the updates to Sacramento-San Joaquin Delta Conservancy General Grant Guidelines for use in granting funds that are not subject to more specific requirements.

CONTACT

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