# Concept Proposal Checklist Delta Conservancy

## Proposition 1

## Ecosystem Restoration and Water Quality Grant Program

| Requirement | Required Of | Detail |
| --- | --- | --- |
| Cover Page | All applicants | Cover page is the first page of the proposal |
| Project Description | All applicants | Describe:  Need for project  Goals and objectives  General task list and work products or deliverables  Submit map of project site |
| Specific Requirements for Acquisitions | All acquisition projects | Describe the status and summary of acreage, willing seller name and address, breakdown of how the funds will be budgeted, and an acquisition schedule.  **Budget Note:** All other line item costs cannot exceed 10 percent of total land acquisition cost requested from the Conservancy |
| Map of Project Site | All applicants | Submit map of project site |
| Project Team | All applicants | Describe organizational capacity; experience and qualifications of all parties; and partnerships |
| Conflict of Interest | All applicants | Identify parties involved who have conflict of interest  Contact Conservancy if applicant team member has previously worked for the Conservancy, is employed by the state, has an existing or previous has a current agreement with the Conservancy |
| Budget, Cost Share, and Cost Leveraging | All applicants | Explain how Budget Table aligns with tasks  Describe status of cost share and cost leveraging efforts  Explain how management and reporting costs will be funded  Submit Budget Table |
| Alignment with State Priorities | All applicants | Describe alignment with state priorities:  Proposition 1  CA Water Action Plan  Conservancy’s governing statute  Conservancy’s strategic plan  Delta Plan  Species recovery plans and other related efforts |
| Long-Term Management and Maintenance | Planning projects | Describe how project contributes to a specific, on-the-ground project. |
| Long-Term Management and Maintenance | Implementation projects | Describe plans for long-term management and sustainability of the project for at least 15 years. |
| Readiness | Planning projects | Describe how activities will advance the project toward implementation.  Projected start date of implementation project.  Describe how previous and subsequent phases will address environmental compliance and all data gaps.  Specify whether the proposed project is beyond the feasibility stage. |
| Readiness | Implementation projects | Describe readiness to proceed, work that has already been done, and additional work to be completed before beginning the work being proposed for Conservancy funding  Implementation start date  Describe permits and landowner agreements that will be required, if applicable |
| California Environmental Quality Act (CEQA) | All implementation projects that are deemed projects per CEQA | Describe status of CEQA requirements  Identify CEQA lead agency  Specify if Conservancy is the expected lead agency for CEQA and/or Delta Plan consistency |
| Scientific Merit | All applicants | Describe:  Scientific basis of project  How best available science has been/will be integrated  Application of Delta Plan adaptive management framework  Describe climate vulnerabilities and how project will provide adaptation and/or resiliency to climate change effects |
| Performance Monitoring and Assessment | All implementation projects with an on-the-ground component | Describe performance monitoring and assessment approach  Submit Performance Measures Table |