# Concept Proposal Checklist Delta Conservancy

## Proposition 1

## Ecosystem Restoration and Water Quality Grant Program

| Requirement | Required Of | Detail |
| --- | --- | --- |
| Cover Page | All applicants | [ ]  Cover page is the first page of the proposal |
| Project Description | All applicants | Describe:[ ]  Need for project[ ]  Goals and objectives [ ]  General task list and work products or deliverables[ ]  Submit map of project site |
| Specific Requirements for Acquisitions | All acquisition projects | [ ]   Describe the status and summary of acreage, willing seller name and address, breakdown of how the funds will be budgeted, and an acquisition schedule.**Budget Note:** All other line item costs cannot exceed 10 percent of total land acquisition cost requested from the Conservancy |
| Map of Project Site | All applicants | [ ]  Submit map of project site |
| Project Team | All applicants | [ ]  Describe organizational capacity; experience and qualifications of all parties; and partnerships |
| Conflict of Interest | All applicants | [ ]  Identify parties involved who have conflict of interest[ ]  Contact Conservancy if applicant team member has previously worked for the Conservancy, is employed by the state, has an existing or previous has a current agreement with the Conservancy |
| Budget, Cost Share, and Cost Leveraging | All applicants | [ ]  Explain how Budget Table aligns with tasks[ ]  Describe status of cost share and cost leveraging efforts[ ]  Explain how management and reporting costs will be funded[ ]  Submit Budget Table |
| Alignment with State Priorities | All applicants | Describe alignment with state priorities:[ ]  Proposition 1[ ]  CA Water Action Plan[ ]  Conservancy’s governing statute[ ]  Conservancy’s strategic plan[ ]  Delta Plan[ ]  Species recovery plans and other related efforts |
| Long-Term Management and Maintenance | Planning projects | [ ]  Describe how project contributes to a specific, on-the-ground project. |
| Long-Term Management and Maintenance | Implementation projects | [ ]  Describe plans for long-term management and sustainability of the project for at least 15 years. |
| Readiness | Planning projects | [ ]  Describe how activities will advance the project toward implementation.[ ]  Projected start date of implementation project.[ ]  Describe how previous and subsequent phases will address environmental compliance and all data gaps.[ ]  Specify whether the proposed project is beyond the feasibility stage. |
| Readiness | Implementation projects | [ ]  Describe readiness to proceed, work that has already been done, and additional work to be completed before beginning the work being proposed for Conservancy funding[ ]  Implementation start date[ ]  Describe permits and landowner agreements that will be required, if applicable |
| California Environmental Quality Act (CEQA) | All implementation projects that are deemed projects per CEQA | [ ]  Describe status of CEQA requirements[ ]  Identify CEQA lead agency[ ]  Specify if Conservancy is the expected lead agency for CEQA and/or Delta Plan consistency |
| Scientific Merit | All applicants | Describe:[ ]  Scientific basis of project[ ]  How best available science has been/will be integrated[ ]  Application of Delta Plan adaptive management framework[ ]  Describe climate vulnerabilities and how project will provide adaptation and/or resiliency to climate change effects |
| Performance Monitoring and Assessment | All implementation projects with an on-the-ground component | [ ]  Describe performance monitoring and assessment approach[ ]  Submit Performance Measures Table |