BOARD MEETING AGENDA

December 9, 2019, 9:00 am – 1:00 pm
Delta Conservancy Conference Room
1450 Halyard Drive, Suite 6, West Sacramento, CA 95691

1. Call to Order and Pledge of Allegiance
2. Welcome, Roll Call, and Introductions
3. Public Comment (New Business)
4. Consent Calendar (Action Item)
   ▪ Approval of September 25, 2019 Board Meeting Summary and Action Items (Attachment)
   ▪ Approval of Sacramento-San Joaquin Delta Conservancy Conflict of Interest Code (Attachments)
5. Executive Officer’s Report, Campbell Ingram
   ▪ Program Update (Attachments)
   ▪ Budget and Expenditure Report (Attachment)
6. Consideration of Grant Guidelines for the Proposition 68 Community and Economic Enhancement Grant Program, Robyn Krock (Attachments) (Action Item)
7. Proposition 1 Program Update, Aaron Haiman (Attachment)
8. Consideration of Request to Extend the Term of the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta Project Grant, Laura Jensen (Attachment) (Action Item)
9. Delta Stewardship Council Update, Amanda Bohl
10. Delta Protection Commission Update, Erik Vink
11. Delta Conveyance Update, Carrie Buckman
12. EcoRestore Update, Bill Harrell
13. Potential Agenda Items for the January 22, 2020 Board Meeting, Campbell Ingram (Attachment)
14. Public Comment
15. ADJOURN
• To view the members of the Delta Conservancy Board, please visit [http://deltaconservancy.ca.gov/delta-conservancy-board](http://deltaconservancy.ca.gov/delta-conservancy-board).

• Attachments and additional information are on the Delta Conservancy’s website at: [http://www.deltaconservancy.ca.gov](http://www.deltaconservancy.ca.gov).

• If you need reasonable accommodation due to a disability, or require printed copies of meeting materials, please contact us at least five (5) days prior to the meeting date at (916) 375-2084 or [contact@deltaconservancy.ca.gov](mailto:contact@deltaconservancy.ca.gov). This contact information may also be used for any questions you may have.

• Public comments are generally limited to three (3) minutes but may be more or less at the discretion of the Board Chair.

• The Board may consider the agenda items listed above in a different order at the Delta Conservancy Board meeting, pursuant to the determination of the Board Chair. All items appearing on this agenda, whether or not listed expressly for action, may be deliberated upon and subject to action at the discretion of the Delta Conservancy Board.
Agenda Item 1 – Call to Order & Pledge of Allegiance
Meeting called to order at 9:04 a.m. by Chair Karen Mitchoff.

Agenda Item 2 – Welcome, Roll Call, and Introductions
After the Pledge of Allegiance, roll call was taken. Agenda items were heard by the Board in the order indicated below. The Executive Office welcomed Larry Ruhstaller as the new Senate appointee to the Board and said thank you and goodbye to Environmental Scientist Brian Keegan as he leaves the Conservancy.

*Board Members Present:* Dolly Sandoval, Jim Provenza, Sandi Matsumoto, Larry Ruhstaller, Karen Mitchoff, Kathy Miller, Don Nottoli

*Ex Officio Members Present:* None

*Liaison Advisors Present:* Sandra O’Raak, Jessica Davenport, Erik Vink, Martha Ozenoff, Steve Chappell

Agenda Item 3 – Public Comment
None.

Agenda Item 4 – Consent Calendar

*MOTION:* Supervisor Miller moved, seconded by Board Member Sandoval, to approve the following.
- July 24, 2019 Board Meeting Summary and Action Items

A voice vote was taken by the Board to approve the motion. The motion passed unanimously.

Agenda Item 5 – Executive Officer’s Report
The Executive Officer presented highlights from the Executive Officer’s Report, and staff presented the Budget and Expenditure Report. The Board requested that future Budget and Expenditure Reports use a uniform cut-off date for expenditures and that the percent of variance be included.

Agenda Item 6 – Program and Policy Subcommittee Update
The Deputy Executive Officer reported that the Program and Policy Subcommittee discussed two items that are included as items on the agenda for this meeting, the Community and Economic Enhancement Grant Program Draft Grant Guidelines and the Delegation of Authority to the Executive Officer.
Meeting Date: December 9, 2019
Page 2

Agenda Item 7 – Consideration of Change to Board Meeting Schedule
A recommendation to go to a five (5) meeting per year schedule was discussed. Based on input from Board members, the fourth Wednesday of the month, from 9:00 am to 1:00 pm remains the date and time that accommodates the greatest number of Board members.

MOTION: Supervisor Nottoli moved, seconded by Supervisor Miller to approve a schedule of five (5) annual Board meetings in January, March, May, July and October, on the fourth Wednesday of the month from 9:00 am to 1:00 pm.

A voice vote was taken. The motion passed unanimously.

Agenda Item 8 – Request for Approval of Revised Delta Conservancy Delegation of Authority to the Executive Officer.
Revised language for the Delegation of Authority to the Executive Officer, was first presented at the July 24, 2019 Board meeting and then further reviewed at the Program & Policy Subcommittee meeting on August 19, 2019. The Board requested that the delegation be limited to contracts of $100,000 or less and that “non-administrative” be removed regarding expenditures greater than $10,000 to be reported to the Conservancy Board.

MOTION: Supervisor Provenza moved, seconded by Board Member Sandoval that the Board approve the Delegation of Authority to the Executive Officer as presented in Agenda Item 8, Attachment 2 with amendments to reflect that the Delegation of Authority is in such amounts not to exceed $100,000 per contract; with approval from the Conservancy Chair and Vice Chair for amounts greater than $100,000 for time sensitive contracts; and that all contract expenditures greater than $10,000 will be reported to the Conservancy Board.

A voice vote was taken. The motion passed unanimously.

Agenda Item 9 – Request for Approval of Proposition 68 Grant Guidelines Draft for Public Comment
Proposition 68 makes 12 million dollars available to the Conservancy to administer for its specified purposes. Staff presented the draft Guidelines and reviewed the outreach and development process. Draft Guidelines are to be posted for thirty days for public comment, revised as appropriate, and a final draft brought to the Board for consideration at the December 9, 2019 meeting. If approved, the program would open January 6, 2020.

MOTION: Supervisor Provenza moved, seconded by Supervisor Miller that the Board approve the Community and Economic Enhancement Grant Program Draft Grant Guidelines.

A voice vote was taken. The motion passed unanimously.
Agenda Item 10 – Request for Approval to Amend the Scope of Work for the Nutria Eradication Project, Phase 2
Staff presented an amendment to the scope of work of the Nutria Eradication Project Phase 2 grant to the California Department of Fish and Wildlife. The change is requested prior to the grant being executed and does not change the amount of the grant. The scope change will reduce the duration and budget of the nutria scent dog training from three (3) years to two (2) years. Budget savings from this reduction will go toward construction of nutria holding pens, and the purchase of twelve (12) trucks to support the program. There was a question about disposition of the equipment once the project is complete. The grant agreement language specifies that the grantee, in conjunction with Conservancy staff, will develop an equipment disposition plan.

MOTION: Board Member Sandoval moved, seconded by Supervisor Miller that the Board approve the amendment to the scope of work for the Nutria Eradication Project – Phase Two grant to:

- Reduce the nutria detector dog program from three years to two,
- Add purchase of twelve vehicles, and
- Add construction of nutria pens.

A roll call vote was taken. The motion passed unanimously.

Agenda Item 11 – Request for Approval of a Grant Award for the Elk Slough Fish Passage and Flood Improvement Project
Staff presented the request for approval of up to $984,695 for the Elk Slough Fish Passage and Flood Improvement Project. This project was considered by the Board at the May 22, 2019 meeting and funding was not recommended for the project at that time in order to address items that were raised by the reviewers. Conservancy staff has worked with the project team to resolve outstanding issues and recommended that the Board award the full amount, issuing funding in two phases. Phase I, $251,600 for the development of a feasibility study to determine the project’s potential to benefit listed fish species. The applicants plan to have the study completed by July of 2020 with the Sacramento Area Flood Control Agency contributing matching funds of $120,000. Phase II, $733,095 will be funded upon completion of the feasibility study and approval by Conservancy staff. The second phase of funding would be used to complete planning for the project including preparation of an implementation grant application.

MOTION: Supervisor Provenza moved, seconded by Supervisor Miller that the Board approve a grant not to exceed $984,695 to Reclamation District 999 for the Elk Slough Fish Passage and flood Improvement Project.

Supervisor Nottoli recused himself from the vote.
A roll call vote was taken. The motion passed unanimously.
Agenda Item 12 – Proposition 1 Program Update
Staff provided an update on the Proposition 1 Grant Program. Staff noted concerns with the Fish Friendly Farming (FFF) Certification Program for the Sacramento-San Joaquin Delta. Staff has raised concerns with grantee regarding responsiveness and their ability and capacity to effectively administer the grant. Staff is working with the grantee to resolve these issues. The grantee will likely request an amendment to extend the term of this grant at the December Board meeting. Staff committed to providing an update at the December Board meeting.

Agenda Item 13 – Delta Stewardship Council Update
The Executive Officer provided the update for the Delta Stewardship Council (Council). The Council is meeting in Orange County to discuss reduced reliance on the Delta as well as the Governors Water Resilience Portfolio. The Council will host, and Conservancy staff will participate in the Delta Plan Interagency Implementation Committee meeting on November 4, 2019. The amendment to Chapter 4 of the Delta Plan is still moving forward and the Council expects to release a draft this fall for public review.

Agenda Item 14 – Delta Protection Commission Update
Erik Vink, Executive Director of the Delta Protection Commission (Commission), presented an update. Mr. Vink thanked Executive Officer Ingram for attending the Commission meeting and presenting on Proposition 68, and thanked Brian Keegan for attending the Delta Waterways Clean Up on Saturday, September 21, 2019. The Commission meeting on September 19, 2019 included a discussion with Nancy Vogel, lead for the Governor’s Water Resilience Portfolio. John Herrick, an engineer with the South Delta Water Agency, brought attention to the challenge of siltation of the channels in the South Delta. A number of parties are embarking on an effort to create a problem statement for this issue. Finally, the Council called for nominations for the Delta Leadership Program by October 18, 2019.

Agenda Item 15 – California Delta Conveyance Update
Carrie Buckman, the Assistant Deputy Director for California Delta Conveyance for the Department of Water Resources (DWR) provided this update. The Delta Conveyance Authority (DCA) is working to form a stakeholder engagement committee. The DCA is accepting applications for the 16-member committee representing different interest groups in the Delta. Applications are due October 4, 2019 and are available on the DCA website. The committee is a forum for the exchange of information and ideas but does not replace the formal process to involve the public through the California Environmental Quality Act. DWR is continuing to update the DWR Delta Conveyance website. The Executive Officer requested feedback from the Board regarding the Conservancy participating on the DCA committee. The Board stated that they would hope that the Conservancy would stay engaged.
Agenda Item 16 – Potential Agenda Items for the December 4, 2019 Board Meeting
Conservancy staff will poll Board members to determine availability and seek an alternate date for the December 4, 2019 Board meeting due to conflicts with multiple Board members. Potential items include:

- Request for approval of the Proposition 68 Grant Guidelines.
- Consideration of an amendment of the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta.
- Update on current topics of importance to the Board, such as the Secretary Delta Roundtable Forum on Monday September 23, 2019 convened by Natural Resource Agency Secretary, Wade Crowfoot and the Governor’s Water Resilient Portfolio.

BOARD DIRECTIVES TO STAFF
- Update regarding the status and administration of the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta grant
- Update on the Governor’s Water Resilience Portfolio
- Update on the Delta Roundtable Forum

Agenda Item 17 – Public Comment
None

MEETING ADJOURNED by Chair Mitchoff at 11:06 a.m.

Contact
Jessica Adel, Fiscal and Board Analyst
Sacramento-San Joaquin Delta Conservancy
Jessica.adel@deltaconservancy.ca.gov
(916) 376-4022
Approval of Sacramento-San Joaquin Delta Conservancy Conflict of Interest Code
Staff Report

This report provides proposed changes to the Sacramento-San Joaquin Delta Conservancy (Delta Conservancy) Conflict of Interest Code and presents the amended conflict of interest code to the Board for consideration of approval on the consent calendar.

RECOMMENDATION
Staff recommends Board approval of the amended conflict of interest code.

DESCRIPTION
The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The conflict of interest code designates positions that must disclose economic interests and establishes disclosure categories for Delta Conservancy staff, Board members, and Liaison Advisors. The document serves as a standard for what each individual should declare in the Statement of Economic Interests (Form 700) filing. The Delta Conservancy is required to maintain a current conflict of interest code.

The Delta Conservancy Board approved an updated conflict of interest code at the May 22, 2019 Board meeting. The approved conflict of interest code was then released for public comment, which resulted in necessary edits. Those edits are reflected in the amended conflict of interest code presented in this item for consideration of approval.

This amendment establishes the following changes from the conflict of interest code approved at the May 22, 2019 Board meeting.
  • On each of the first two pages, adds “Liaison Advisor” as a designated position that must file a statement of economic interest
  • On the first page, adds a reference to the Basic Rule and Guide to Conflict of Interest Regulations, including certain exclusions from the definition of “public official”

SUGGESTED MOTION LANGUAGE:
Move that the Board approve as final the Sacramento-San Joaquin Delta Conservancy Conflict of Interest Code as presented in this item.

CONTACT
Aleesah Herup, Contract and Communications Analyst
Sacramento-San Joaquin Delta Conservancy
aleesah.herup@deltaconservancy.ca.gov
Phone: (916) 375-2091
The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency’s code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Sacramento-San Joaquin Delta Conservancy (Conservancy).

Members of the Board, Liaison Advisors to the Board, and the Executive Officer of the Conservancy shall file their statements of economic interests electronically with the Fair Political Practices Commission. All other individuals holding designated positions must file their statements with the Conservancy. All statements must be made available for public inspection and reproduction under Government Code Section 81008.

The Basic Rule and Guide to Conflict of Interest Regulations, including certain exclusions from the definition of “public official,” can be found in California Code of Regulations, tit. 2, Section 18700.
Designated Positions

<table>
<thead>
<tr>
<th>Designated Positions</th>
<th>Assigned Disclosure Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>Member, Delta Conservancy Board</td>
<td>1</td>
</tr>
<tr>
<td>Liaison Advisor, Delta Conservancy Board</td>
<td>1</td>
</tr>
<tr>
<td>Executive Officer</td>
<td>1</td>
</tr>
<tr>
<td>Deputy Executive Officer (Environmental Program Manager II)</td>
<td>1</td>
</tr>
<tr>
<td>Program Manager (All Levels)</td>
<td>1</td>
</tr>
<tr>
<td>Staff Services Manager (All Levels)</td>
<td>1</td>
</tr>
<tr>
<td>Associate Governmental Program Analyst</td>
<td>2, 3, 4</td>
</tr>
<tr>
<td>Environmental Scientist (All Levels)</td>
<td>2, 3, 4</td>
</tr>
<tr>
<td>Staff Services Analyst</td>
<td>2, 3, 4</td>
</tr>
<tr>
<td>Office Technician (Typing)</td>
<td>2</td>
</tr>
<tr>
<td>Consultant/New Position</td>
<td>*</td>
</tr>
</tbody>
</table>

*Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Executive Officer may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and, thus, is not required to comply fully with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Officer's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code. (Gov. Code Section 81008.)
Category 1

Every person in this category must report: All interests in real property in the State of California, as well as investments, business positions in business entities, and sources of income, including gifts, loans and travel payments.

Category 2

Every person in this category must report: Investments, and business positions in business entities, and sources of income, including gifts, loans and travel payments, from sources of the type which provide services, supplies, materials, machinery or equipment of the type utilized by the Conservancy.

Category 3

Every person in this category must report: All interests in real property in the State of California.

Category 4

Every person in this category must report: Investments, business positions, and income, including gifts, loans and travel payments, if the source is of the type to receive grants, loans or scholarships, from or through the Conservancy.


This is the last page of the conflict of interest code for the Sacramento-San Joaquin Delta Conservancy.
EXECUTIVE OFFICER’S REPORT
December 9, 2019

PROGRAM UPDATE

ECOSYSTEM RESTORATION PROGRAM

Nutria Eradication:
The Executive Officer regularly attends monthly Nutria Interagency Eradication Team meetings. The latest Department of Fish and Wildlife report is included in the board packet as agenda item 5, attachment 2.

Delta Mercury Exposure Reduction Program:
On November 13, 2019, the Conservancy facilitated a Steering Committee meeting, at which partnering agencies shared updates, provided feedback on program materials, and discussed next steps. The Water Board and Conservancy staff are working collaboratively to post fish consumption advisories in the Delta. To date, 72 signs have been posted throughout all five Delta counties. Conservancy staff is implementing the Delta MERP Fish Consumption Advisory Sign Posting Evaluation with the Southeast Asian Assistance Center (SAAC) to evaluate the effectiveness of the fish consumption advisories that have been posted. SAAC has conducted surveys at 25 total sites across all five counties. A final report will be available by December 30, 2019. MERP will wrap up in May of 2020. Staff plan to present the program to the Board at the March 2020 Board meeting.

State of the Estuary Conference:
Members of the Conservancy staff attended the 2019 State of the Estuary Conference held in Oakland, CA. Every two years, the conference showcases the latest information about the work done in the Bay-Delta region to sustain and improve the estuary’s health, living resources, water quality, climate resilience, and environmental stewardship. This year, two prominent themes of the conference were inclusion and environmental justice, and climate resiliency. Conservancy staff presented five posters at the conference on the Proposition 1 Grant Program, Delta MERP (in partnership with the State Water Board), The Conservancy’s work on invasive species control, Delta Waterway Cleanups, and the Nutria Eradication Program (in partnership with California Department of Fish and Wildlife).

Water Resilience Portfolio:
Governor’s Executive Order Number N-10-19 calls for the development of a Water Resilience Portfolio to guide the new Administrations water policy. A draft of the Portfolio is expected to be released in the coming weeks.

COMMUNITY AND ECONOMIC ENHANCEMENT PROGRAM

Through an Interagency Agreement, staff have been working with the Delta Protection Commission to implement elements of the Five-Year Delta Marketing Plan and the Delta Sign Plan, which was a recommendation in the Marketing Plan. The Sign Plan focuses on three types of signs: welcome,
wayfaring, and interpretive signs. Following extensive input and review from stakeholders including the Delta Marketing Task Force, signs were created with interchangeable graphics. While the overall design remains consistent, the graphics allow for signs to be more site-specific. The Commission has entered into an agreement with the California Conservation Corps for installation of the signs and has submitted materials to the California Department of Transportation for an encroachment permit.

The Delta Marketing Plan also recommended creation of a Delta Recreation Map. Following a rigorous, iterative process with the Delta Marketing Task Force, the Delta Recreation Map is complete. The map is intended to provide information about recreational opportunities in the Delta and has been designed with carefully chosen photographs and descriptive text. The final product is printed on thick, water-resistance stock. The DPC has printed 6,000 maps and they will be distributed throughout the Delta.

ETHICS COURSE REMINDER FOR BOARD MEMBERS AND LIAISON ADVISORS
The Fair Political Practices Commission requires that Conservancy Board Members and Liaison Advisors complete an ethics course every other year. Most all of the completion certificates have been emailed to our Board Liaison and we thank you. We request those Board Members and Liaison Advisors who have not been able to finish this to please do so by December 31st of this year.

2020 DELTA CONSERVANCY BOARD MEETING SCHEDULE IS POSTED ON OUR WEBSITE
The 2020 Board Schedule that was approved at the September 25, 2019 Board Meeting is posted on the Conservancy website and has been emailed to Board Members and Liaison Advisors. Our first 2020 meeting is January 22nd.

BOARD DIRECTIVES TO STAFF
- Update on the administrative responsiveness of the grantee, if an amendment is sought for the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta.
- Update on the Governor’s Water Resilience Portfolio.
- Update on Secretary Crowfoot’s Round Table Forum.

DELTA CONSERVANCY BUDGET AND EXPENDITURE UPDATE
Agenda Item 5 (Attachment 3): Budget and Expenditure Report

CORRESPONDENCE
None

CONTACT
Campbell Ingram, Executive Officer
Sacramento-San Joaquin Delta Conservancy
campbell.ingram@deltaconservancy.ca.gov
(916) 375-2089
Nutria Eradication Program Update

Field Update

Since implementing the Nutria Eradication Incident Command System (ICS) in March 2018, the California Department of Fish and Wildlife’s (CDFW) redirected field crews, along with three USDA-Wildlife Services trappers and the California Department of Food and Agriculture’s delimitation crews, have:

- Completed full and/or rapid assessments on over 545K acres
- Executed entry permits with over 2500 landowners
- Set up 1196 camera stations
  - Conducted 5,963 camera checks
- Confirmed nutria within 181 sites
- Deployed 1,812 trap sets for a total of 23,109 trap nights
- Taken or accounted for the take of 764 nutria (since Mar 2017)
  - Merced- 620
  - San Joaquin- 84 (83 from Walthall Slough)
  - Stanislaus- 48
  - Mariposa- 11
  - Fresno- 1
- Previous necropsy data has shown:
  - 1.16 sex ratio (M:F)
  - Of the females captured:
    - 36% of juvenile (2-6 mos.) females have been pregnant
    - 63% of subadult (6-14 mos.) females have been pregnant
    - 72% of adult (>14 months of age) females have been pregnant
  - 927 fetal nutria have been documented
  - Litter size ranged from 2-11, with an average of 6.0
    - Average litter size for adult females (> 14 mos.) in California is 6.6
- Necropsies are not currently being conducted on trapped animals. Carcasses are being saved for necropsy training for new staff. Via the training, all necropsy data will collected and updated in the project dataset.
<table>
<thead>
<tr>
<th>A</th>
<th>CATEGORY OF EXPENDITURES</th>
<th>Delta Conservancy Budget</th>
<th>Actual Expenditures</th>
<th>Variance</th>
<th>Percent of Budget Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Personal Services (PS)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Salaries &amp; Wages</td>
<td>$1,159,069</td>
<td>$277,267</td>
<td>$881,802</td>
<td>24%</td>
</tr>
<tr>
<td>3</td>
<td>Temporary Help</td>
<td>$18,440</td>
<td>$11,804</td>
<td>$6,637</td>
<td>64%</td>
</tr>
<tr>
<td>4</td>
<td>Benefits</td>
<td>$630,035</td>
<td>$192,037</td>
<td>$437,998</td>
<td>30%</td>
</tr>
<tr>
<td>5</td>
<td>TOTAL PERSONAL SERVICES</td>
<td>$1,807,545</td>
<td>$481,108</td>
<td>$1,326,436</td>
<td>27%</td>
</tr>
<tr>
<td>6</td>
<td>Operating Expenditures and Equipment (OE &amp; E)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>General Expense</td>
<td>$23,866</td>
<td>$6,106</td>
<td>$17,760</td>
<td>26%</td>
</tr>
<tr>
<td>8</td>
<td>Printing</td>
<td>$4,628</td>
<td>$344</td>
<td>$4,284</td>
<td>7%</td>
</tr>
<tr>
<td>9</td>
<td>Communications</td>
<td>$5,100</td>
<td>$1,350</td>
<td>$3,750</td>
<td>26%</td>
</tr>
<tr>
<td>10</td>
<td>Postage</td>
<td>$309</td>
<td>$0</td>
<td>$309</td>
<td>0%</td>
</tr>
<tr>
<td>11</td>
<td>Travel-In State</td>
<td>$9,400</td>
<td>$1,362</td>
<td>$8,038</td>
<td>14%</td>
</tr>
<tr>
<td>12</td>
<td>Training</td>
<td>$6,700</td>
<td>$0</td>
<td>$6,700</td>
<td>0%</td>
</tr>
<tr>
<td>13</td>
<td>Facilities Operation</td>
<td>$139,085</td>
<td>$16,963</td>
<td>$122,122</td>
<td>12%</td>
</tr>
<tr>
<td>14</td>
<td>Contracts &amp; Personal Services-External</td>
<td>$140,082</td>
<td>$0</td>
<td>$140,082</td>
<td>0%</td>
</tr>
<tr>
<td>15</td>
<td>Departmental Services-Admin Interdepartmental</td>
<td>$157,848</td>
<td>$4,821</td>
<td>$153,027</td>
<td>3%</td>
</tr>
<tr>
<td>16</td>
<td>Information Technology</td>
<td>$36,130</td>
<td>$615</td>
<td>$35,515</td>
<td>2%</td>
</tr>
<tr>
<td>17</td>
<td>Central Administrative Service</td>
<td>$10,672</td>
<td>$0</td>
<td>$10,672</td>
<td>0%</td>
</tr>
<tr>
<td>18</td>
<td>Non-Capital Asset Purchases</td>
<td>$17,044</td>
<td>$133</td>
<td>$16,911</td>
<td>1%</td>
</tr>
<tr>
<td>19</td>
<td>Other Items of Expense</td>
<td>$2,000</td>
<td>$0</td>
<td>$2,000</td>
<td>0%</td>
</tr>
<tr>
<td>20</td>
<td>Unallocated Operating Expense &amp; Equipment</td>
<td>$675,372</td>
<td>$0</td>
<td>$675,372</td>
<td>0%</td>
</tr>
<tr>
<td>21</td>
<td>Grants and Subventions</td>
<td>$34,661,000</td>
<td>$0</td>
<td>$34,661,000</td>
<td>0%</td>
</tr>
<tr>
<td>22</td>
<td>TOTAL OPERATING EXPENDITURES &amp; EQUIPMENT</td>
<td>$35,889,236</td>
<td>$31,694</td>
<td>$35,857,541</td>
<td>0%</td>
</tr>
<tr>
<td>23</td>
<td>TOTALS</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>TOTAL PS &amp; OE &amp; E</td>
<td>$37,696,780</td>
<td>$512,803</td>
<td>$37,183,978</td>
<td>1%</td>
</tr>
<tr>
<td>25</td>
<td>REIMBURSEMENT</td>
<td>($148,508)</td>
<td>($22,917)</td>
<td>($125,592)</td>
<td>15%</td>
</tr>
<tr>
<td>26</td>
<td>GRAND TOTAL</td>
<td>$37,548,272</td>
<td>$489,886</td>
<td>$37,058,386</td>
<td>1%</td>
</tr>
</tbody>
</table>

Footnote: Unallocated Operating Expense Equipment: General Fund $138,180; Prop 1 $203,493; Prop 68 $333,699
Consideration of Grant Guidelines for the Proposition 68 Community and Economic Enhancement Grant Program
Staff Report

This agenda item presents the Community and Economic Enhancement Grant Program Grant Guidelines (Grant Guidelines) to the Board for consideration.

RECOMMENDATION
Staff recommends that the Board approve the Community and Economic Enhancement Grant Program Grant Guidelines.

DESCRIPTION
The grant program has been designed to promote a robust Delta economy, support the vitality of Delta communities, and allow staff to partner with project proponents to develop proposals that meet these goals.

Staff received approval of the Draft Grant Guidelines at the September 25, 2019 Board meeting. Staff posted the Draft Grant Guidelines for public comment from October 1, 2019 through October 31, 2019 and held a public workshop on the guidelines on October 24, 2019. Staff has considered the questions and comments from the Board and public. All changes made have been minor clarifications.

If the Board approves the Grant Guidelines, staff will:
  1. Post the Grant Guidelines and open the Community and Economic Enhancement Grant Program by January 6, 2020.
  2. Notice, through the Conservancy’s email listserve and social media, that the Grant Guidelines have been posted and the program opened.
  3. Continue conducting outreach throughout the Delta to encourage Concept Proposal submissions for the program.

The Grant Guidelines are included as an attachment to this report.

BACKGROUND
Proposition 68 is the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (Public Resources Code (PRC), Division 45) that was passed by California voters on June 5, 2018. Proposition 68 makes $12,000,000 available to the Conservancy to use for the purposes specified in its governing statute (Sacramento-San Joaquin Delta Conservancy Act, Public Resources Codes, Division 22.3). The Conservancy’s Proposition 68 funds will be used to fund projects in the Conservancy’s Community and Economic Enhancement Grant Program to support community and economic development in the Delta in a manner that is complementary to ecosystem restoration and other Conservancy programs.
SUGGESTED MOTION LANGUAGE:

I move that the Board approve the Community and Economic Enhancement Grant Program Grant Guidelines.

CONTACT
Robyn Krock, Community Projects Supervisor
Sacramento-San Joaquin Delta Conservancy
robyn.krock@deltaconservancy.ca.gov
(916) 375-2088
Community and Economic Enhancement
Grant Program
http://deltaconservancy.ca.gov/proposition-68/

GRANT GUIDELINES

Adopted December 2019

FUNDED BY THE
California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018
# Community and Economic Enhancement Grant Program Grant Guidelines

## Contents

- **A. PURPOSE OF THIS DOCUMENT** ................................................................. 2
- **B. CONTACT INFORMATION** ................................................................ 2
- **C. BACKGROUND** .................................................................................. 2
- **D. COMMUNITY AND ECONOMIC ENHANCEMENT PROGRAM PRIORITIES** ............. 3
- **E. DISADVANTAGED AND SEVERELY DISADVANTAGED COMMUNITIES** ................. 4
- **F. PROJECT TYPES** .................................................................................. 5
  - Planning Projects .................................................................................. 5
  - Implementation Projects ................................................................... 5
- **G. PROGRAM ELIGIBILITY** ..................................................................... 5
  - Bond Eligibility .................................................................................. 6
  - Geographic Eligibility ....................................................................... 6
  - Applicant Eligibility ........................................................................ 6
  - Project Eligibility ............................................................................ 6
  - Ineligible Projects ........................................................................... 7
- **H. COST SHARE** .................................................................................. 7
- **I. ELIGIBLE EXPENSES** ...................................................................... 7
  - Direct Costs ....................................................................................... 7
  - Indirect Costs .................................................................................... 7
- **J. INELIGIBLE EXPENSES** ................................................................... 8
- **K. APPLICATION PROCESS** ................................................................. 8
  - Concept Proposal .............................................................................. 8
  - Viability Assessment ......................................................................... 8
  - Full Proposal ..................................................................................... 9
  - Proposal Assessment ........................................................................ 9
  - Board Consideration ....................................................................... 10
  - Table of Application Process Steps .................................................. 10
- **L. PRIVACY RIGHTS** ........................................................................... 11
- **M. PROGRAM REQUIREMENTS** ......................................................... 11
  - Performance Monitoring ................................................................... 11
  - Environmental Compliance ............................................................... 11
  - Long-Term Management .................................................................. 12
  - California Conservation Corps .......................................................... 12
  - Local Notifications ........................................................................... 12
- **N. GRANT AWARDS AND AGREEMENTS** ........................................... 12
A. Purpose of this Document
This document serves as the Grant Guidelines (Guidelines) for the Sacramento-San Joaquin Delta Conservancy’s (Conservancy) Community and Economic Enhancement Grant Program (Grant Program) and provides guidance on how to apply. This non-competitive grant program focuses on increasing public access to the Delta through recreation and tourism opportunities, historic and cultural preservation, and environmental education in order to promote a robust Delta economy.

B. Contact Information
More information can be found at the Conservancy’s Community and Economic Enhancement Grant Program website (http://deltaconservancy.ca.gov/proposition-68/). For questions or assistance, please contact the Conservancy at prop68grants@deltaconservancy.ca.gov.

C. Background
The Conservancy works collaboratively and in coordination with local communities, leading efforts to protect, enhance, and restore the Delta’s economy, agriculture and working landscapes, and environment, for the benefit of the Delta region, its local communities, and the citizens of California.

The Sacramento-San Joaquin Delta (Delta) is a unique natural resource of local, state, and national significance, and possesses a distinct natural and cultural heritage. The Delta is a 1,300-square mile estuary, the largest on the west coast of North and South America. It is home to more than 500,000 people, and is a world-class recreational destination. The unique heritage of the Delta was recognized in March 2019, when the Sacramento-San Joaquin Delta National Heritage Area (NHA) was signed into legislation. An NHA is a “large lived-in landscape” where “natural, cultural, and historic resources combine to form a cohesive, nationally important landscape” (National Park Service, https://www.nps.gov). The factors that contribute to the Delta’s importance are fundamentally intertwined: preserving the Delta’s myriad natural, cultural, and historic values can play a valuable role in enhancing Delta communities and economies.

In June 2018, voters approved the California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access for All Act of 2018 (Proposition 68) (Division 45 of the Public Resources Code (PRC) Section 80000 et seq.), which identifies $12 million for the Conservancy to use according to its governing statute for its specified purposes (PRC 45 Sec. 80110). Proposition 68 recognizes the importance of tourism to rural economies, the need for recreation for health and well-being, and a historic underinvestment in outdoor infrastructure in disadvantaged communities around the state.
D. Community and Economic Enhancement Program Priorities

The Conservancy seeks to fund a breadth of projects that benefit Delta communities through the Community and Economic Enhancement Grant Program. The Conservancy will prioritize funding for projects that address recreation and tourism, historic and cultural preservation, and environmental education in order to sustain the Delta’s heritage and enhance the unique values of the Delta today. Priority will be given to projects that promote or provide public access. All proposed projects must be consistent with statewide priorities as identified in Proposition 68, the Conservancy’s governing statute (Division 22.3 of the PRC) and current strategic plan, the Delta Plan, and the Economic Sustainability Plan for the Sacramento-San Joaquin Delta. (Links to reference documents can be found at http://deltaconservancy.ca.gov.) The following provides information about program priorities. Examples are included for reference and are not all-inclusive.

1. Recreation and Tourism

   Expand recreation and tourism opportunities in the Delta that are compatible with the unique natural and cultural value of the Delta. Examples include:
   
   a. Design and construction or expansion of:
      
      i. Public docks
      ii. Water or hiking trails
      iii. Bike routes
      iv. Community parks or picnic sites
      v. Public boating infrastructure, including ADA (Americans with Disabilities Act)-accessible boating facilities
      vi. Sidewalks and other walking paths that promote tourism
   
   b. Design and installation of kiosks, visitor centers, or permanent signage that promote recreation and tourism
   
   c. Improvement of publicly-owned levees (other than routine or periodic maintenance activities) for better recreational access
   
   d. Development of agritourism that supports Delta communities and promotes public access to and education about agriculture and working landscapes in the Delta

2. Historic and Cultural Preservation

   Preserve the historic and cultural significance of the Delta to increase opportunities for community access to, and awareness of, those resources. Examples include:
   
   a. Renovation of a historic building for public use
   b. Development of a culturally-relevant historic district
3. **Environmental Education**
   Increase awareness about the value of and challenges facing wildlife, ecosystems, and other natural aspects of the Delta.
   
   a. Design and installation of kiosks, visitor centers, or permanent signage that promote environmental education
   b. Permanent displays that promote education about the Delta as a region
   c. Design and installation of multilingual additions to existing educational signage

**NOTE:** The Conservancy may consider projects that do not directly address one of these priorities, but that provide significant benefit to the Delta and that are aligned with other requirements as outlined in these Guidelines.

**E. Disadvantaged and Severely Disadvantaged Communities**

Proposition 68 requires that at least 20 percent of all funding be spent on projects that serve severely disadvantaged communities (SDAC) (PRC 45 Sec. 80008(a)(1)). The Conservancy will actively seek to fund projects that benefit disadvantaged communities (DAC) and SDACs. An SDAC is a community with a median household income less than 60 percent of the statewide average. A DAC is a community with a median household income less than 80 percent of the statewide average (PRC 45 Sec. 80002). Mapping resources available for the purpose of identifying SDACs and DACs by census track and/or block group are available on the Parks for All Californians website ([http://www.parksforcalifornia.org/communities](http://www.parksforcalifornia.org/communities)) and the Disadvantaged Communities Mapping Tool ([https://gis.water.ca.gov/app/dacs/](https://gis.water.ca.gov/app/dacs/)). The Conservancy may consider other means of identifying SDACs and DACs as well.

Conservancy-funded projects must be bond eligible (see Bond Eligibility under Section G. Program Eligibility). Examples of ways in which a bond-eligible project might benefit a DAC or SDAC include, but are not limited to, the following.

- Training and workforce education
- Job opportunities
- Recreational amenities
- Educational opportunities
- Increased resilience to climate change
- Reduced flooding
- Reduced pollution burden

The Conservancy will prioritize projects that serve DACs and SDACs for its technical assistance efforts.
F. Project Types
The Conservancy will grant funds for the planning or implementation phase of a bond-eligible project.

Planning Projects
Planning projects include activities necessary to advance a specific, bond-eligible, on-the-ground implementation project. Please note that receiving a planning grant does not guarantee that an implementation grant will be awarded for the same project.

Examples of planning project activities include:

- Project scoping: partnership development, outreach to impacted parties, stakeholder coordination, negotiation of site access or land tenure
- Planning and design: engineering design, identifying appropriate best management practices
- Environmental compliance: permitting, California Environmental Quality Act (CEQA) activities, Delta Plan consistency

Pilot projects are a special type of planning project, and must inform the development of a specific, bond-eligible, on-the-ground implementation project. Pilot projects that are large in scale or duration may be considered implementation projects.

Implementation Projects
Implementation projects are specific, bond-eligible, on-the-ground projects that result in the construction, improvement, or acquisition of a capital asset that will be maintained for a minimum of 15 years. Implementation projects are “shovel-ready” projects.

Land acquisitions are a special type of implementation project or may be a component of a larger implementation project. Property acquired through this program must be purchased from a willing seller and in compliance with current laws governing acquisition of real property by public agencies for an amount not to exceed fair market value (Government Code (GOV) Section 7260 et seq.).

NOTE: For implementation projects, California Environmental Quality Act (CEQA) compliance must be completed prior to grant award.

G. Program Eligibility
To be considered for funding through the Conservancy’s Community and Economic Enhancement Grant Program, eligibility must be met in four areas: bond, geographic, applicant, and project.
Bond Eligibility
Proposition 68 is a general obligation bond. General obligation bond funds must be spent on the construction, acquisition, or long-term improvement of capital assets. Capital assets are defined as tangible property that has an expected useful life of no less than 15 years (GOV Sec. 16727(a)).

Geographic Eligibility
The Conservancy will fund projects within or benefitting the Delta and Suisun Marsh as defined in PRC Section 85058. A map can be found on the Conservancy’s website: http://deltaconservancy.ca.gov/about-delta-conservancy/.

The Conservancy may fund a project outside the Delta and Suisun Marsh if the Conservancy Board makes all the findings described in the Sacramento-San Joaquin Delta Reform Act of 2009, Section 32360(g). These include:

- The project implements the ecosystem goals of the Delta Plan.
- The project is consistent with the requirements of any applicable State and federal permits.
- The project will provide significant benefits to the Delta.

Applicant Eligibility
Applicants eligible for funding under this program are:

- **California public agencies.** California public agencies include any city, county, district, or joint powers authority; State agencies; or California public colleges and universities.

- **Nonprofit organizations.** “Nonprofit organization” means an organization that is qualified to do business in California and qualified for exempt status under Section 501(c)(3) of Title 26 of the United States Code (USC 45 Sec. 80002(j)). An eligible nonprofit organization has among its principal charitable purposes preservation of land for scientific, recreational, scenic, or open-space opportunities, protection of the natural environment, preservation or enhancement of wildlife, preservation of cultural and historical resources, or efforts to provide for the enjoyment of public lands (PRC 22.3 Sec. 32310(f)).

Project Eligibility
To be eligible to receive a grant from the Conservancy under this program, projects must:

- Provide significant benefit to the Delta.
- Show consistency with program objectives and priorities as defined in these Guidelines.
- Show consistency with the Conservancy’s mission and enabling legislation.
- Align with the Delta Plan.
• Comply with Proposition 68, State General Obligation Bond Law (GOV Sec. 16727), and other applicable State and federal laws.

Ineligible Projects
Projects not eligible for funding under Proposition 68 include:

• Planning projects that do not advance an eligible implementation project.
• Projects dictated by a legal settlement or mandated to address a violation of, or an order (citation) to comply with, a law or regulation.
• Projects that subsidize or decrease the mitigation obligations of any party.

H. Cost Share
Cost share is cash or in-kind contributions to the project borne by private, local, State, and federal funding partners other than the Conservancy. Cost share encourages and demonstrates collaboration and cooperation. Consistent with provisions of Proposition 68, all applicants are encouraged to provide cost share to support their project (PRC 45 Sec. 80001(b)(2)). Conservancy staff will consult with applicants to determine if cost share is available. Applicants stating that they have a cost share component must provide commitment letters from cost share partners before a proposal is recommended for funding; these letters must specifically confirm the dollar amount committed, including cost share from in-kind contributions.

I. Eligible Expenses
Only costs incurred during the Grant Funding Term are eligible for reimbursement (See Section N. Grant Awards and Agreements below).

Direct Costs
Direct costs are for work specified in the scope of work, terms, and conditions of the grant agreement, and that are distinctly related to tasks and expenditures to implement the project as described in the grant agreement. The Conservancy will fund direct costs related to personnel services, operating expenses (general), operating expenses (subcontractor), operating expenses (equipment), and acquisition costs.

Indirect Costs
Indirect costs do not have a specific direct relationship to the project but are required for completion of the project. The Conservancy funds indirect costs, not to exceed twenty (20) percent of the sum of grant-funded direct costs for personnel services and operating expenses (general).
J. Ineligible Expenses
Grant funding may not be used to:

- Establish or increase an endowment or legal defense fund.
- Make a monetary donation.
- Pay for food or refreshments.
- Pay for tours.
- Purchase computer software that is not a component of a capital asset that is a project deliverable in the grant agreement.
- Pay for eminent domain processes.
- Subsidize or decrease the mitigation obligations of any party.

K. Application Process
The Conservancy’s Community and Economic Enhancement Grant Program is a non-competitive program without proposal submission deadlines. This section provides a summary of the application and review process.

Concept Proposal
Concept proposals may be submitted at any time to initiate consideration of a project by the Conservancy. Applicants must submit a concept proposal using the Community and Economic Enhancement Grant Program Concept Proposal Form. (Program materials will be available on the Conservancy’s website when the program is opened.) The Conservancy will review each concept proposal as it is submitted. Once reviewed, the Conservancy will confer with the applicant to discuss the project concept, request additional information as needed, and discuss next steps. An in-person meeting and/or a site visit may also be deemed necessary at this time.

Viability Assessment
Based on information gathered during the concept proposal stage, along with input from technical experts if needed, Conservancy staff will evaluate the viability of the proposed project by assessing if the proposed project:

- Is technically and financially feasible;
- Is likely to provide locally-supported benefits to the Delta; and
- Will significantly advance the Conservancy’s community and economic enhancement priorities.
Full Proposal
If Conservancy staff determines that a project concept appears to be viable, staff will work with the applicant to develop the concept into a full proposal. The Conservancy may provide technical assistance to facilitate the development of project proposals. The Conservancy may also assist in project implementation. Projects benefitting DACs will receive priority for the Conservancy’s technical assistance efforts.

Proposal Assessment
Conservancy staff will continually assess the project as they work with the applicant to develop the project proposal. Conservancy staff will consult external experts as needed.

Conservancy staff will not recommend that the Conservancy Board fund a proposal unless the following criteria have been addressed to the satisfaction of the Conservancy and the applicant.

1. **Project Design**
   Are the project’s purpose, goals, deliverables, and schedule clear? Is the project well designed to meet the needs that the project addresses?

2. **Public Benefits**
   Will the project provide multiple tangible, enduring, public benefits with a high likelihood of being realized? Does the project have reasonable performance measurements and a clear plan for tracking them? Will the project benefit disadvantaged or severely disadvantaged communities?

3. **Alignment with State and Other Priorities**
   Does the project align with priorities identified in the following?:
   - Proposition 68
   - The Conservancy’s mission, governing statute, and strategic plan
   - The Delta Plan
   - Economic Sustainability Plan for the Sacramento-San Joaquin Delta
   - Other relevant local, regional, State, and federal plans

   (Links to relevant documents can be found at [http://deltaconservancy.ca.gov/proposition-68/](http://deltaconservancy.ca.gov/proposition-68/).

4. **Project Readiness**
   Is the project ready to proceed promptly if funded? For planning projects, will planning activities advance the project toward implementation in a timely manner? For implementation projects, how complete is project planning, including the status of CEQA and permitting efforts?
5. **Community and Institutional Support**
   Does the project have public and relevant institutional support at the local, regional, State, or federal scale? Is the local community, or are other stakeholders, engaged in project planning or delivery? For planning projects, is there a plan to develop community support?

6. **Cost Share**
   Is cost share provided for this project?

7. **Project Budget**
   Is the budget adequate and reasonable for the project? Are costs clearly identified and justified?

8. **Project Team**
   Does the project team have sufficient experience and capacity to implement the project and to manage a State grant? Have necessary partnerships been developed?

9. **Long-Term Management**
   For planning projects, are next steps identified for movement towards a bond-eligible implementation project? For implementation projects, is a plan clearly identified for long-term management and sustainability of the project for a minimum of 15 years?

**Board Consideration**
If the above criteria have been addressed to the satisfaction of the Conservancy and the applicant and a proposal is assessed to be complete, Conservancy staff will make a recommendation to the Board for consideration of funding.

**NOTE:** The Conservancy will consider the geographic distribution of projects, benefits related to disadvantaged and severely disadvantaged communities, reasonableness of costs, availability of funding, and diversity of project types, and may prioritize projects based on these considerations.

**Application Process Steps**

**Step 1:** Applicant completes concept proposal form and submits to the Conservancy.

**Step 2:** Conservancy staff reviews concept proposal and confers with applicant. Site visit conducted if necessary.

**Step 3:** Conservancy staff reviews information gathered, consults with technical experts if needed, and assesses if proposed project fits within the grant program and appears viable.
Step 4: If project appears to be viable, Conservancy staff works with applicant to develop full proposal.

Step 5: Conservancy staff completes proposal assessment and makes recommendation to the Board.

Step 6: Board considers funding for final proposal.

L. Privacy Rights
Please note: once an applicant has submitted a proposal to the Conservancy, any privacy rights, as well as other confidentiality protections afforded by law with respect to the application package, are waived. All proposals are public records under the California Government Code Sections 6250-6276.48 and will be provided to the public upon request.

M. Program Requirements
Performance Monitoring
Performance measures are used to track progress toward project goals and objectives. They provide a means of reliably measuring and reporting the implementation and effectiveness of a project and how it contributes value to the Delta and state. Performance measures will be developed to reflect the unique benefits of individual projects. Conservancy staff may provide assistance in development of performance measures.

All implementation, acquisition, and pilot project proposals will include a performance monitoring and assessment framework that identifies the performance measures that will be used to demonstrate public benefits for at least 15 years following the end of the Grant Funding Term (See Section N. Grant Awards and Agreements below), how they will be monitored and assessed, and how monitoring data will be reported.

Environmental Compliance
Activities funded by this grant program must comply with applicable, local, State, and federal laws and regulations, including the California Environmental Quality Act (CEQA), the Delta Plan, and other environmental permitting requirements. Conservancy staff may assist the applicant with the compliance process; however, the applicant is solely responsible for project compliance. Applicants should be prepared to submit any permits, surveys, or reports that support the status of their environmental compliance.

If a project is subject to CEQA, compliance must be completed prior to grant award. Funds for construction will not be disbursed until all required environmental compliance and permitting documents have been received by the Conservancy, including certification of consistency with the Delta Plan.
Long-Term Management
The goal of long-term management is to foster the ongoing success of the project, ensuring that the benefits arising from the project endure beyond the end of the Grant Funding Term. Proposals will describe future project management or land management activities, explaining how the project, once implemented, will be stewarded for at least 15 years thereafter. Properties restored, enhanced, or protected, and facilities constructed or enhanced with funds provided by the Conservancy shall be operated, used, and maintained consistent with the purposes of the grant.

California Conservation Corps
Consistent with Proposition 68 recommendations, all implementation projects that involve a site improvement component shall consult with representatives of both the California Conservation Corps and California Association of Local Conservation Corps (Corps) to determine the feasibility of Corps participation. Projects that do not include a site improvement component are exempt, but applicants are still encouraged to consult with the Corps to explore opportunities for collaboration. The Corps’ Proposition 68 Consultation Process form describes the consultation process. (A link can be found on the Conservancy’s Proposition 68 webpage: [http://deltaconservancy.ca.gov/proposition-68/](http://deltaconservancy.ca.gov/proposition-68/).)

Local Notifications
In compliance with the Conservancy’s governing statute, the Conservancy will notify local government agencies – such as counties, cities, and local districts – and relevant tribal entities about projects in their area being considered for grant funding. The Conservancy will work with applicants to make all reasonable efforts to address concerns raised by local government agencies and tribal entities.

N. Grant Awards and Agreements
For each awarded grant, the Conservancy will develop a grant agreement with detailed provisions and requirements specific to that project. (A draft grant agreement template will be available on the Conservancy’s Grant Program web page when the program opens.) Please be aware that for grants awarded by the Conservancy, the following apply.

- Grantees will receive funding only during the Grant Funding Term, generally three years, during which time grantees may incur and be reimbursed for grant-related expenses. For implementation projects, the Grant Term will extend for an additional 15 years beyond the end of the Grant Funding Term, during which time projects must be maintained. Grantees will be held to the terms of the grant agreement until the end of the Grant Term.
- Grant awards are conditional upon funds being available from the State.
• In all but the most extenuating circumstances, grant funding will be paid in arrears on a reimbursement basis (with the exception of acquisition costs). All expenses require supporting documentation and are subject to audit.

• Grantees must have adequate proof of land tenure allowing the grantee access to the property to construct and maintain the project. Land tenure must be in place prior to the disbursement of funds. Proof of permission to access the project site is required for planning projects for which site access is required and the grantee is not the landowner.

• The grantee is required to certify as part of the grant agreement that the grantee is responsible for complying with all federal, State, and local laws that apply to the project.

• Grantees will not be paid:
  o If the grantee has been non-responsive or does not meet the conditions outlined in the grant agreement;
  o For costs for which alternative funding has been received;
  o For project changes that are not eligible; or
  o For work done after the grantee requests to end the project.

• All grantees will be required to provide regular progress reports and a final report. The final report must be approved by Conservancy staff prior to the release of the final disbursement of grant funds. Specific reporting requirements will be included in the grant agreement.

• To the extent practicable, grantees shall inform the public that the project received funds through the Delta Conservancy and from the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (PRC 45 Sec. 80001(b)(3)). Grantees shall recognize the Conservancy, in a manner approved in advance by the Conservancy, on signs, websites, press or promotional materials, advertisements, publications, or exhibits that they prepare or approve and that reference the project. For implementation projects, grantees shall post signs at the project site acknowledging the source of the funds. Size, location, and number of signs shall be approved by the Conservancy before they are produced.

• Grants awarded through the Conservancy’s Community and Economic Enhancement Grant Program may be subject to prevailing wage provisions of Part 7 of Division 2 of the California Labor Code (CLC), commencing with Section 1720. The grantee shall pay prevailing wage to all persons employed in the performance of any part of the project if required by law to do so. Any questions regarding interpretation of the CLC should be directed to the Director of the Department of Industrial Relations (DIR), the State department having jurisdiction in these matters. For details, please refer to the DIR website at https://www.dir.ca.gov/Public-Works/Prevailing-Wage.html.
Proposition 1 Program Update  
Staff Report

Cycle 4 Update
At the May 22, 2019 Board meeting, the Board directed staff to work with applicants for three projects and present recommendations for each for consideration at a future Board meeting. Staff has worked with the three applicants as directed to address the concerns raised during the Cycle 4 review process. At the September 25, 2019 Board meeting, the Board approved funding for one of the three projects; it now appears in the Approved Project Update section with the Cycle 4 projects, below. An update on the remaining projects is provided here.

- **Mello/Jensen Heirs Sandhill Crane Preserve, submitted by the Agricultural-Natural Resources Trust (#Prop 1-1801).** The project proponents have submitted materials. Staff are reviewing materials and plan to make a recommendation on this project to the Board at the January 2020 Board meeting.

- **Phase 1 San Joaquin River Floodplain Restoration and Floodway Enhancement at Banta-Carboana, submitted by Banta-Carboana Irrigation District (#Prop 1-1810).** The project proponents have submitted materials. Staff are reviewing materials and plan to make a recommendation on this project to the Board at the January 2020 Board meeting.

Approved Project Update
In its first four grant cycles, the Conservancy committed approximately $35.3 million for Proposition 1 projects. A brief overview of each grant cycle, including the status of each funded project for which there is an active or pending grant agreement, is provided herein.

Cycle 4 – Fiscal Year 2018-2019
The Board awarded approximately $11.9 million for eight projects (seven planning and one implementation). Staff is working with grantees to negotiate eight grant agreements.
<table>
<thead>
<tr>
<th>Blacklock Restoration: Phragmites Control Study (Planning)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount Awarded</strong></td>
<td>$387,440</td>
</tr>
<tr>
<td><strong>County</strong></td>
<td>Solano</td>
</tr>
<tr>
<td><strong>Conservancy ID</strong></td>
<td>Prop 1-1803</td>
</tr>
<tr>
<td><strong>Grantee</strong></td>
<td>Department of Water Resources</td>
</tr>
<tr>
<td><strong>Overview</strong></td>
<td>Test methods for controlling invasive species in future restoration at the Blacklock restoration site.</td>
</tr>
<tr>
<td><strong>Grant Agreement Status</strong></td>
<td>Grant Agreement Pending</td>
</tr>
<tr>
<td><strong>New Information</strong></td>
<td>None</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Delta Waterways Habitat Restoration Planning (Planning)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount Awarded</strong></td>
<td>$347,481</td>
</tr>
<tr>
<td><strong>County</strong></td>
<td>Solano</td>
</tr>
<tr>
<td><strong>Conservancy ID</strong></td>
<td>Prop 1-1804</td>
</tr>
<tr>
<td><strong>Grantee</strong></td>
<td>Solano Resource Conservation District</td>
</tr>
<tr>
<td><strong>Overview</strong></td>
<td>Planning for restoration and enhancement of waterways and edge habitats on working lands in Solano County.</td>
</tr>
<tr>
<td><strong>Grant Agreement Status</strong></td>
<td>Grant Agreement Pending</td>
</tr>
<tr>
<td><strong>New Information</strong></td>
<td>Grant agreement sent to the grantee for review.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Paradise Cut Conservation and Flood Management Project, Phase 2 (Planning)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount Awarded</strong></td>
<td>$265,254</td>
</tr>
<tr>
<td><strong>County</strong></td>
<td>San Joaquin</td>
</tr>
<tr>
<td><strong>Conservancy ID</strong></td>
<td>Prop 1-1806</td>
</tr>
<tr>
<td><strong>Grantee</strong></td>
<td>San Joaquin Resource Conservation District</td>
</tr>
<tr>
<td><strong>Overview</strong></td>
<td>Outreach and planning to advance the Paradise Cut Flood Bypass in San Joaquin County.</td>
</tr>
<tr>
<td><strong>Grant Agreement Status</strong></td>
<td>Pending</td>
</tr>
<tr>
<td><strong>New Information</strong></td>
<td>None</td>
</tr>
<tr>
<td>Project Description</td>
<td>Amount Awarded</td>
</tr>
<tr>
<td>---------------------</td>
<td>----------------</td>
</tr>
<tr>
<td>Elk Slough Fish Passage and Flood Improvement (Planning)</td>
<td>$984,695</td>
</tr>
<tr>
<td>Lower San Joaquin Riparian Corridor (Planning)</td>
<td>$522,027</td>
</tr>
<tr>
<td>Marsh Creek Channel Restoration (Planning)</td>
<td>$519,494</td>
</tr>
<tr>
<td>Nutria Eradication Project, Phase 2 (Implementation)</td>
<td>$8,483,080</td>
</tr>
</tbody>
</table>
**Oakley Creekside Park Restoration (Planning)**

- **Amount Awarded**: $436,465
- **County**: Contra Costa
- **Conservancy ID**: Prop 1-1814
- **Grantee**: City of Oakley
- **Overview**: Planning for restoration of floodplain and riparian habitat along Marsh Creek.
- **Grant Agreement Status**: Grant Agreement Pending
- **New Information**: None

**Bay Point Habitat Restoration Project (Implementation)**

- **Amount Awarded**: $2,100,000
- **County**: Contra Costa
- **Conservancy ID**: Prop 1-1701
- **Grantee**: East Bay Regional Park District
- **Overview**: Restore 44 acres of wetland and grassland and 5,595 linear feet of saline emergent marsh channel at Bay Point Regional Shoreline Park.
- **Grant Agreement Status**: Active as of 4/10/19
- **New Information**: Project has started construction.

**Restoration Planning at River Garden Farms: Improving aquatic habitat resiliency on working lands along the Sacramento River (Planning)**

- **Amount Awarded**: $661,189
- **County**: Yolo
- **Conservancy ID**: Prop 1-1702
- **Grantee**: American Rivers
- **Overview**: Develop restoration design plans for seven different project sites at River Garden Farms to restore ecosystem function in floodplain, wetland, and riparian habitats and provide habitat connectivity on a working farm.
- **Grant Agreement Status**: Active as of 1/22/19
- **New Information**: New staff has been hired, and the project is starting to move forward as scheduled.
<table>
<thead>
<tr>
<th><strong>Knightsen Wetland Restoration and Flood Protection Project (Planning)</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount Awarded</strong></td>
<td>$1,225,000</td>
</tr>
<tr>
<td><strong>County</strong></td>
<td>Contra Costa</td>
</tr>
<tr>
<td><strong>Conservancy ID</strong></td>
<td>Prop 1-1709</td>
</tr>
<tr>
<td><strong>Grantee</strong></td>
<td>East Contra Costa County Habitat Conservancy</td>
</tr>
<tr>
<td><strong>Overview</strong></td>
<td>Advance planning for restoring wetlands and managing and treating storm water on public land in Knightsen.</td>
</tr>
<tr>
<td><strong>Grant Agreement Status</strong></td>
<td>Active as of 3/20/19</td>
</tr>
<tr>
<td><strong>New Information</strong></td>
<td>This project is delayed and facing issues related to local support. The project timeline is delayed due to a delay in a previous project phase, not funded by the Conservancy. Additionally, the Knightsen Community Services District Board (KCSD) has withdrawn its support for implementation of a future project, pending responses to questions that will be addressed through the planning project. The Conservancy is working with the grantee and the KCSD to resolve issues.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>Grizzly Slough Floodplain Restoration Project at the Cosumnes River Preserve (Implementation)</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount Awarded</strong></td>
<td>$8,700,800</td>
</tr>
<tr>
<td><strong>County</strong></td>
<td>Sacramento</td>
</tr>
<tr>
<td><strong>Conservancy ID</strong></td>
<td>Prop 1-1710</td>
</tr>
<tr>
<td><strong>Grantee</strong></td>
<td>Department of Water Resources</td>
</tr>
<tr>
<td><strong>Overview</strong></td>
<td>Restore wetland and riparian habitat to the 334-acre site by breaching the levee and reintroducing tidal and seasonal flooding, and by establishing native vegetation.</td>
</tr>
<tr>
<td><strong>Grant Agreement Status</strong></td>
<td>Grant Agreement Pending</td>
</tr>
<tr>
<td><strong>New Information</strong></td>
<td>Grantee took several months to provide information requested by Conservancy staff (description of the previous and future phases of the project, and clarification of management roles among involved agencies). Staff is now finalizing a grant agreement.</td>
</tr>
</tbody>
</table>
### Three Creeks Parkway Restoration Project #2 (Implementation)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$999,318</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Contra Costa</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1711</td>
</tr>
<tr>
<td>Grantee</td>
<td>American Rivers</td>
</tr>
<tr>
<td>Overview</td>
<td>Add one acre of habitat to the current Three Creeks Parkway Restoration project, thereby enhancing the ecological benefits of that project, while satisfying flood conveyance needs to protect the local area and allowing the larger project to move forward.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 7/26/2019</td>
</tr>
<tr>
<td>New Information</td>
<td>The landowner (an HOA) has voted to sell the property where this project is located to the Contra Costa County Water Conservation and Flood Control District. This sale is projected to occur before the end of the calendar year and will simplify landowner access requirements for the implementation project.</td>
</tr>
</tbody>
</table>

### Bees Lakes Habitat Restoration Plan (Planning)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$592,500</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Yolo</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1712</td>
</tr>
<tr>
<td>Grantee</td>
<td>City of West Sacramento</td>
</tr>
<tr>
<td>Overview</td>
<td>Develop a detailed habitat restoration plan to restore disturbed riparian habitat, control non-native species, improve pond water quality, and improve the ability of the Bees Lakes area to support listed species.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 1/9/19</td>
</tr>
<tr>
<td>New Information</td>
<td>The grantee is developing design alternatives for the site.</td>
</tr>
</tbody>
</table>

### Stone Lakes Restoration Project (Planning)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$635,573</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Sacramento</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1713</td>
</tr>
<tr>
<td>Grantee</td>
<td>Ducks Unlimited, Inc.</td>
</tr>
<tr>
<td>Overview</td>
<td>Planning to restore approximately 257 acres of seasonal wetland and 39 acres of riparian seasonal wetland, and enhance 20 acres of existing low-quality wetland on the Stone Lakes National Wildlife Refuge.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 4/2/19</td>
</tr>
<tr>
<td>New Information</td>
<td>The grantee has completed the wetland delineation of the site.</td>
</tr>
</tbody>
</table>
### Nutria Eradication Project (Implementation)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$1,125,577</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Multiple</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1718</td>
</tr>
<tr>
<td>Grantee</td>
<td>California Department of Fish and Wildlife</td>
</tr>
<tr>
<td>Overview</td>
<td>Eliminate nutria from all known and discovered locations in California to prevent nutria from causing significant ecological damage in the Delta.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 1/14/19</td>
</tr>
<tr>
<td>New Information</td>
<td>None</td>
</tr>
</tbody>
</table>

### Dutch Slough Revegetation (Implementation)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$2,900,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Contra Costa</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1602</td>
</tr>
<tr>
<td>Grantee</td>
<td>Reclamation District 2137</td>
</tr>
<tr>
<td>Overview</td>
<td>Establish and maintain 468 acres of native tidal marsh, riparian, and grassland vegetation at the Dutch Slough restoration site.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 8/29/2019</td>
</tr>
<tr>
<td>New Information</td>
<td>None</td>
</tr>
</tbody>
</table>

### Petersen Ranch: Working Waterway Habitat Enhancement Project (Implementation)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$444,795</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Solano</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1605</td>
</tr>
<tr>
<td>Grantee</td>
<td>Solano Resource Conservation District</td>
</tr>
<tr>
<td>Overview</td>
<td>Restore 13.5 acres of riparian habitat and improve water quality through improved cattle management practices on approximately 525 acres of active farmland along Lindsey Slough.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 9/1/17</td>
</tr>
<tr>
<td>New Information</td>
<td>None</td>
</tr>
</tbody>
</table>
### Restoration of Priority Wetlands for Endangered Species at the Cosumnes River Preserve (Implementation)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$943,549</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Sacramento</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1608</td>
</tr>
<tr>
<td>Grantee</td>
<td>Sacramento County Regional Parks</td>
</tr>
<tr>
<td>Overview</td>
<td>Restore 110 acres of freshwater wetlands to benefit listed species.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 1/8/18</td>
</tr>
<tr>
<td>New Information</td>
<td>None</td>
</tr>
</tbody>
</table>

### Investigations of restoration techniques that limit invasion of tidal wetlands (Planning)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$107,655</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Contra Costa</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-1612</td>
</tr>
<tr>
<td>Grantee</td>
<td>The Regents of the University of California (UC Davis)</td>
</tr>
<tr>
<td>Overview</td>
<td>Identify improved methods for tidal wetland revegetation that reduce invasion by non-native plants at Dutch Slough.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 1/8/18</td>
</tr>
<tr>
<td>New Information</td>
<td>None</td>
</tr>
</tbody>
</table>

### Cycle 1 – Fiscal Year 2015-2015

The Board awarded approximately $3.9 million to seven projects (four planning and three implementation). To date, two grants have closed.

### Yolo Bypass Wildlife Area Habitat and Drainage Improvement Project (Implementation)

<table>
<thead>
<tr>
<th>Amount Awarded</th>
<th>$2,000,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>County</td>
<td>Yolo</td>
</tr>
<tr>
<td>Conservancy ID</td>
<td>Prop 1-Y1-2015-003</td>
</tr>
<tr>
<td>Grantee</td>
<td>Ducks Unlimited</td>
</tr>
<tr>
<td>Overview</td>
<td>Implement habitat and working landscape enhancements in the Yolo Bypass Wildlife Area.</td>
</tr>
<tr>
<td>Grant Agreement Status</td>
<td>Active as of 6/18/19</td>
</tr>
<tr>
<td>New Information</td>
<td>Grantee is seeking additional funding for construction costs. If additional funds are not secured from alternate sources, the grantee may request from the Conservancy an amendment to increase the award amount.</td>
</tr>
<tr>
<td>Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta (Planning)</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td></td>
</tr>
<tr>
<td><strong>Amount Awarded</strong></td>
<td>$89,450</td>
</tr>
<tr>
<td><strong>County</strong></td>
<td>All Delta Counties</td>
</tr>
<tr>
<td><strong>Conservancy ID</strong></td>
<td>Prop 1-Y1-2015-005</td>
</tr>
<tr>
<td><strong>Grantee</strong></td>
<td>California Land Stewardship Institute</td>
</tr>
<tr>
<td><strong>Overview</strong></td>
<td>Develop a program to work with farmers to improve water quality, that is specific to the crops and water quality concerns in Delta counties.</td>
</tr>
<tr>
<td><strong>Grant Agreement Status</strong></td>
<td>Active as of 1/9/17</td>
</tr>
<tr>
<td><strong>New Information</strong></td>
<td>Grantee has submitted a request to amend this grant agreement (see agenda item 8.1).</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Three Creeks Parkway Restoration Project (Implementation)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Amount Awarded</strong></td>
</tr>
<tr>
<td><strong>County</strong></td>
</tr>
<tr>
<td><strong>Conservancy ID</strong></td>
</tr>
<tr>
<td><strong>Grantee</strong></td>
</tr>
<tr>
<td><strong>Overview</strong></td>
</tr>
<tr>
<td><strong>Grant Agreement Status</strong></td>
</tr>
<tr>
<td><strong>New Information</strong></td>
</tr>
<tr>
<td>Project Description</td>
</tr>
<tr>
<td>---------------------</td>
</tr>
<tr>
<td>Wildlife Corridors for Flood Escape on the Yolo Bypass Wildlife Area Project (Implementation)</td>
</tr>
<tr>
<td>Lower Marsh and Sand Creek Watershed Riparian Restoration Planning Project (Planning)</td>
</tr>
</tbody>
</table>
Background
The Conservancy’s Proposition 1 Ecosystem Restoration and Water Quality Grant Program funds $50 million in multi-benefit ecosystem and watershed protection and restoration projects in accordance with statewide priorities. The Grant Program is a two-step process, requiring both a concept proposal and a full proposal. Full proposals are subject to a rigorous scoring and evaluation process by both staff and a professional review panel, and are recommended for funding based upon score and funding availability.

Contact
Aaron N.K. Haiman, Environmental Scientist
Sacramento-San Joaquin Delta Conservancy
aaron.haiman@deltaconservancy.ca.gov
(916) 376-4023
Consideration of Request to Extend the Term of the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta Project Grant

Staff Report

This agenda item presents to the Board for consideration a request to extend the funding term of the agreement for the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta grant (#Prop 1-2015-Y1-005).

RECOMMENDATION
Staff recommends that the Board approve an amendment to the scope of work for the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta project to extend the funding term of the agreement from January 9, 2020 to June 30, 2020.

DESCRIPTION
The grantee expects to complete all deliverables for this agreement by April 28, 2020 and is requesting to extend the funding term of this agreement to allow for successful completion of the project. The change in term is requested to accommodate a four-month delay to the project due to a medical emergency experienced by the grantee. The Conservancy will provide for two months after the non-administrative tasks are expected to be completed to allow time to close the grant. At the September 25, 2019 Board meeting, as part of the regular Proposition 1 Grant Program Update, staff noted to the Board concerns regarding the grantee’s performance. Specifically, invoices and reports that the grantee submitted to the Conservancy contained inaccurate and incomplete information, necessitating that staff spend considerable time working with the grantee to rectify issues. The grantee has submitted several technical documents of sufficient quality to satisfy the deliverables requirements of the grant agreement. The only significant issues with this project are administrative.

Since the September Board meeting, staff has continued to work closely with the grantee and provide assistance. The grant manager and program manager hold regular calls with the grantee to receive updates, discuss challenges with the project, and problem solve. Recent invoices and reports submitted, while still requiring work, were improved from past submissions. Given the recent improvement in the grantee’s performance, staff is recommending that the grant funding term be extended. If the Board approves an extension, staff will continue to monitor the grant closely and report to the Board if significant concerns arise.

Changes of this nature that are not time sensitive are generally placed on the consent calendar. Given the concerns previously noted, the Board requested at the September 25, 2019 Board meeting to have an item regarding this grant presented for individual consideration.

If the Board does not approve this amendment, the term of the agreement will remain unchanged and the grantee will not be able to submit the final deliverables for the project. If the grantee is unable to
produce the deliverables required under this grant agreement, the Conservancy will be unable to work together with the grantee to implement the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta, bringing water quality benefits to fruition. This amendment will not alter the project’s intent or deliverables, nor will it negatively impact Proposition 1 program delivery, capacity, budget, or programmatic performance measures.

BACKGROUND
On May 5, 2016, the Conservancy Board awarded $89,450 to the California Land Stewardship Institute for the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin Delta project. This project seeks to create a set of best management practices and a farm plan template that will be used to implement a Fish Friendly Farming program in the Delta. Fish Friendly Farming is a voluntary program for implementing operational or procedural practices that address water quality impairments on private agricultural land to improve and sustain water quality, protect and enhance habitat, and conserve water. The objective of the Fish Friendly Farming program in the Delta is to reduce the level of toxic chemicals entering Delta waterbodies through farm run-off by working with farmers to implement beneficial practices on their farms. To date, the grantee has held meetings with a variety of experts in the field, including county Agricultural Commissioners, representatives from non-governmental organizations, and representatives from state agencies. The grantee has submitted a draft of the best management practices and a farm plan template to the Conservancy for review. The Conservancy’s Senior Environmental Scientist provided comments on the documents and California Land Stewardship Institute is making revisions. Conservancy staff is optimistic that, after the deliverables are complete and implementation begins, this project will succeed in improving water quality in the Delta, while also reducing Delta farmers’ regulatory burden and providing them with an opportunity to market their products as certified by the Fish friendly Farming program. This project will be carried out across the Delta with special concern given to areas with known exceedances of the toxic chemicals the Fish Friendly Farming Program is hoping to reduce.

SUGGESTED MOTION LANGUAGE:
Move that the Board approve an extension to the funding term for the Fish Friendly Farming Certification Program for the Sacramento-San Joaquin project from January 9, 2020 to June 30, 2020.

CONTACT
Laura Jensen, Program Manager 1
Sacramento-San Joaquin Delta Conservancy
Laura.jensen@deltaconservancy.ca.gov
(916) 375-2087
Potential Agenda Items for the January 22, 2020 Board Meeting

Staff is seeking input from the Board regarding additional agenda items for the January 22, 2020 Board meeting.

A tentative list of agenda items beyond the normal standing items include:

- Consideration of grant award for the Mello/Jensen Heirs Sandhill Crane Preserve Project
- Consideration of grant award for Phase I San Joaquin River Floodplain Restoration and Floodway Enhancement at Banta-Carbona
- Consideration of the 2019 Delta Conservancy Implementation Plan

CONTACT
Jessica Adel, Fiscal and Board Analyst
Sacramento-San Joaquin Delta Conservancy
Jessica.adel@deltaconservancy.ca.gov
(916) 376-4022