Request for Approval to Enter into an Interagency Agreement with the Department of Water Resources to Obtain Information Technology Shared Services and Computer Resources

Staff Report

This report requests Board approval to enter into an Interagency Agreement to obtain information technology resources and services.

RECOMMENDATION
Staff recommends that the Board approve the Sacramento-San Joaquin Delta Conservancy (Conservancy) to enter into an interagency agreement with the Department of Water Resources (DWR), in the amount of $153,170.00, to obtain information technology resources and services. Staff further recommends that the Board approve the Conservancy to add an additional twenty-five percent (25%) ($38,292.50) to the $153,170.00 should actual costs be more than projected.

DESCRIPTION
The Conservancy contracts with DWR to provide information technology (IT) resources such as software, server infrastructure, and network systems; and services such as disaster recovery, information security, and technical assistance. The proposed statement of work is included in this agenda item. DWR is the Tier III Data Center that has been designated for California Department of Natural Resources departments, boards, commissions, and conservancies and thus is the entity with which the Conservancy must contract. This request is included on the Consent Calendar because the Conservancy does not have discretion regarding the contractor and effectively cannot carry out its mission without these resources and services. Funding for this agreement will come from the Conservancy’s existing General Fund operating budget. The term of the proposed agreement is July 1, 2018 through June 30, 2021.

DWR charges the Conservancy only for actual expenses incurred based on an established price schedule. The price schedule reflects DWR direct costs without markup. The amount of the proposed contract is based upon the price schedule and an analysis of prior expenditures and anticipated needs. Despite this analysis, it is possible that staffing increases and changes to the information technology requirements to meet program needs could necessitate additional funding for IT resources and services. Therefore, staff requests that the Board authorize the Conservancy to add an additional twenty-five percent (25%) ($38,292.50) should the Executive Officer determine that additional funding is necessary to meet information technology needs during the term of the contract.
BACKGROUND
Contracting with DWR provides the Conservancy with resources and expertise that are beyond its internal capacity. It also complies with Government Code Sections 11545-11548.5 which require use a Tier III data center approved by the California Department of Technology and maximized effectiveness of IT infrastructure through consolidated infrastructure and shared services. The proposed statement of work is consistent with that of interagency agreements between DWR and other departments for similar services.

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