

Meeting Date: May 25, 2016

Page 1



SACRAMENTO - SAN JOAQUIN

DELTA CONSERVANCY

A California State Agency

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PROGRAM AND POLICY SUBCOMMITTEE MEETING SUMMARY REPORT

April 27, 2016

SUMMARY

A quorum was established with the following Subcommittee members present: Darla Guenzler, Jim Provenza, Mike Eaton and Steve Chappell. Board members Todd Ferrara and Skip Thomson, Alternate Board Member Don Thomas, Liaison Advisor Erik Vink, and Counsel Nicole Rinke attended the meeting. Three public members were also present.

The meeting agenda included discussions of the Proposition 1 grant program, the Conservancy's conflict of interest policy, regional planning updates, and the City of West Sacramento's Regional Trails Initiative.

[Proposition 1 Update, Professional Review, and Templates](#)

The Executive Officer presented an update on the Proposition 1 Grant Program review phase which is currently in the process of reviewing the proposals with the Professional Reviewers. The Subcommittee discussed the Conservancy's process for scoring of the proposals and for addressing outlier scores.

The Executive Officer provided the grant agreement template, which will be emailed to all Board Members for adoption on the consent calendar at the next Board Meeting. The Executive Officer also provided information on the professional reviewers who have reviewed the Proposition 1 Grant Program proposals. Lastly, the Executive Office provided a draft template for staff recommendations for the awarding of the grants. The Subcommittee discussed the grant award timeline and how it will account for each project's unique circumstances such as CEQA compliance, acquisition of property, or other tasks required to be completed before each project can receive final approval by the Board.

[Delta Conservancy Contract Manual](#)

The Executive Officer presented an outline for the Conservancy's Contract Manual. A draft of the contract manual will be provided at the next subcommittee meeting.

[Conflict of Interest Policy Discussion](#)

Legal Counsel provided an update on the conflict of interest policy for the board. A letter outlining the conflict of interest requirements for the Board was sent to all board members and it was determined that the letter was sufficient and that the determination be up for adoption on the consent calendar at the next Board Meeting. The subcommittee discussed potential conflict of interest issues that may arise during the Proposition 1 funding approval at the next board meeting. The subcommittee recommended that the letter be mailed to all board

Meeting Date: May 25, 2016

Page 2

members, as well as sent via email, prior to the next board meeting. Legal Counsel Nicole Rinke also recommended that upon receipt of the Proposition 1 Grant Program recommendations, any board member with a potential conflict of interest contact her as soon as possible to discuss if a conflict of interest exists and what remedy may be required.

Regional Planning and Funding for Counties to Support Restoration Planning

The Executive Officer gave an update on regional planning efforts in the Cache Slough and Northeast Delta areas and the agricultural analysis for all five Delta Counties. The Conservancy anticipates providing a statement of work and funding request for the Cache Slough effort for consideration at the next board meeting on May 25th, 2016. The Northeast Delta planning effort is currently taking second priority to the Cache Slough effort due to capacity issues. The Counties have drafted a letter indicating that they are not interested in further developing the draft scope of work, that was prepared by the Conservancy in partnership with the Delta Protection Commission and the Sacramento Area Council of Governments, that would use the Rural-Urban Connections Strategy model as the basis for the analysis. The expectation is that the Counties will work together to develop a scope of work that best meets their interests. Also discussed was the potential to initiate a regional restoration planning effort in the Yolo Bypass that would address the ecosystem processes, species, and habitats that are not covered under the current planning processes for implementation of the Biological Opinion for Delta Operations for Salmonids and Sturgeon. A meeting is being scheduled to discuss the development of a scope of work for this process.

City of West Sacramento Funding Request for Regional Trails Initiative

Cindy Tuttle with the City of West Sacramento presented a request for Proposition 1 funding for the City's Regional Trails Initiative. The subcommittee discussed the applicability of the project to Proposition 1 as well as other potential sources of funding for the city to pursue for this project. The subcommittee requested that staff continue to work with the City of West Sacramento to find ways to partner on the regional trails initiative project.

Future Agenda Items

The Subcommittee requested staff to include a debrief of the Proposition 1 process, a discussion of recreation activities fit with Proposition 1 objectives, and a discussion of the process requirements for property acquisition at the June Subcommittee meeting. The Deputy Executive Officer will work with the Subcommittee Chair and the Board Chair to develop the June Subcommittee meeting agenda after the May Board meeting.

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