

Meeting Date: January 27, 2016

Page 1



1450 Halyard Drive, Suite 6
West Sacramento, CA 95691
www.deltaconservancy.ca.gov

PROGRAM AND POLICY SUBCOMMITTEE MEETING SUMMARY REPORT

December 4, 2015

SUMMARY

A quorum was established with the following subcommittee members present: Darla Guenzler and Mike Eaton. Board member Don Thomas and liaison advisor Erik Vink also attended. Four members of the public were also in attendance.

The meeting agenda included staffing, Proposition 1, regional planning, Bureau of Reclamation grant updates.

Staffing Update

The Deputy Executive Officer presented an update on the Conservancy's current staffing levels, noting three current vacancies: Program Manager, Accountant, and Office Technician. The Conservancy is currently working to hire an Office Technician and considering when it would be best to fill the remaining two positions. The Subcommittee suggested that salary savings from the existing vacancies be used to cover expected shortfalls in legal support and other budget line items. A budget update was also provided and discussed.

The Subcommittee members requested that the staff and budget update be provided to the full Board in January. It was also requested that the Conservancy's office space expansion plans be discussed at the January Board meeting.

Proposition 1 Grant Program

The Executive Officer provided the Subcommittee with a red-line version of the changes made to the Proposition 1 Grant Guidelines and Grant Application Packet. The Subcommittee supported the changes and requested that all future changes be taken to the full Board for ratification prior to releasing them to the public. The suggested changes have been added to the January 27th Board meeting agenda as an action item for discussion and possible ratification. Two county representatives expressed concern that it may not be feasible for applicants to obtain County Board of Supervisor Resolutions in favor of their proposed projects within the allotted time to prepare a full proposal. The Subcommittee suggested that this issue be discussed by the full Board and any resulting changes to the Guidelines and Grant Application Packet be ratified at the January 27th meeting. The Subcommittee

Meeting Date: January 27, 2016

Page 2

requested that an overview of the full proposal Technical Review Panel and Process be provided to the Board at the January 27th meeting.

Regional Planning

The Executive Officer provided an update on regional planning efforts, noting the meetings attended with various partners and stakeholders. The Executive Officer expects to bring scopes of work for one or more of these efforts to the full Board in March.

Bureau of Reclamation (BOR) Grant

The Deputy Executive Officer provided an update on the BOR grant. The grant agreement with BOR has been fully executed. The contract with the Water Education Foundation is currently with the Department of General Services for legal review.

Future Agenda Items

The Subcommittee requested that the following items be on the February Subcommittee meeting: the Governor's January budget; a legislative update and initiatives expected to be on the ballot; and a Proposition 1 update. The Deputy Executive Officer will work with the Subcommittee Chair and the Board Chair to develop the February Subcommittee meeting agenda.

Contact Person:

Shakoora Azimi-Gaylon, Deputy Executive Officer
Sacramento-San Joaquin Delta Conservancy
Phone: (916) 375-2086