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1450 Halyard Drive, Suite 6
West Sacramento, CA 95691
www.deltaconservancy.ca.gov

MEETING SUMMARY AND ACTION ITEMS
Board Meeting – November 4, 2015
1450 Halyard Dr., Suite 6, West Sacramento

CALL TO ORDER

Meeting called to order at 9:00 am by Chair Jim Provenza.

ROLL CALL

Roll call was taken and a quorum was established.

Board Members Present: Karen Finn, Don Nottoli, Todd Ferrara, Karen Mitchoff, Jim Provenza, Dolly Sandoval, Skip Thomson, Mike Eaton, Darla Guenzler, Dan Taylor, and Katherine Miller (on phone).

Ex Officio Member: Mindy Simmons for Senator Lois Wolk

Liaison Advisors Present: Steve Chappell, Sandra O’Roak for Craig Muehlberg, Robin Kulakow, Martha Ozonoff, Ryan Wulff, and Erik Vink.

PUBLIC COMMENTS

Dominick Gulli of Green Mountain Engineering requested that the Board move forward with the concept proposals or considering moving the top three proposals to the full proposals stage to ensure that time isn’t lost on the ground.

DISCUSSION AND ACTIONS TAKEN

1. Agenda Item 5 – Consent Calendar (*Action Item*)

The Board unanimously *approved* the summary of the September 23, 2015 Board meeting. Supervisors Miller and Mitchoff abstained from the vote. No other issues were included in the consent calendar.

2. Agenda Item 6 – Executive Officer’s Report

The Executive Officer and the Deputy Executive Officer presented budget and staffing updates, including the introduction of Jessica O’Connor as the new Staff Services Manager and Laura Jensen as the new Program Manager. Member Finn requested that the budget update identify local assistance funds.

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3. Agenda Item 7 – Program and Policy Subcommittee Update

The Deputy Executive Officer provided an overview of the October 21, 2015 Program and Policy Subcommittee meeting. The meeting focused on the Proposition 1 Grant Program (further discussed in Agenda Item 8), and Regional Planning efforts (further discussed in Agenda Items 11, 12, and 13). It was agreed that staff would work with RDEIR/SDEIS authors to correct a statement in the document that identifies the Conservancy as the lead agency for implementing California EcoRestore.

4. Agenda Item 8 – Request for approval of a modification of Proposition 1 grant program scoring criteria and re-solicitation timeline for grant proposals.

The Executive Officer presented proposed modifications to the Proposition 1 grant program scoring criteria and re-solicitation timeline for grant proposals, based on discussions at the October 21, 2015 Program and Policy Subcommittee meeting. Two alternatives were presented: 1) modify the point allocation; and 2) reduce the threshold for considering proposals for funding. The re-solicitation timeline proposed for both alternatives was the same: re-open the solicitation period until December 18, 2015; Board approves concept proposals at the January 2016 Board meeting; deadline for submission of full proposals scheduled for March 2016; and Board approval of full proposals will be scheduled for April or May 2016.

Member Taylor also proposed a third alternative of simply taking no action during this round and readjusting for the next round.

Supervisor Nottoli moved to approve alternative 1, adjusting the point distribution. Supervisor Thomson seconded the motion. A roll call vote was taken with all Board members present voting to approve the motion.

5. Agenda Item 9 – Request for approval to enter into a contract to receive funds from the Bureau of Reclamation in the amount of \$2,664,767 and subsequently enter into a contract with the Water Education Foundation in the amount of \$828,453 to support environmental education for public outreach. (Action Item)

The Deputy Executive Officer presented the recently awarded Bureau of Reclamation (BOR) grant and draft contract with the Water Education Foundation (WEF), requesting approval to receive the BOR funds and to enter into contract with WEF. Board members requested additional information including the draft agreements between the Conservancy and BOR and the Conservancy and WEF, a detailed budget, the scope of work, and the contract language.

Member Mitchoff moved to support the request in concept, but to delay formal approval until the Board has been able to review the contracts, scopes of work, and more detailed budget information. Member Eaton seconded the motion. A roll call vote was taken with all Board members present voting to approve the motion.

6. **Agenda Item 10 – Request for approval to receive funds from the US Environmental Protection Agency (US EPA) in the amount of \$124,180 and subsequently enter into a \$102,780 contract with the San Francisco Estuary Institute/Aquatic Science Center to integrate two existing reporting systems to improve performance measure reporting of restoration projects. (Action Item)**

Member Mitchoff moved to support the request in concept, but to delay formal approval until the Board has been able to review the contracts, scopes of work, and more detailed budget information. Member Nottoli seconded the motion. A roll call vote was taken with all Board members present voting to approve the motion.

7. **Agenda Item 11 – Request for approval to develop agreements in the amount of up to \$1,350,000 to conduct regional planning for the NE Delta. (Action Item)**

Member Provenza moved to direct staff to develop the agreements pertaining to Action Item 11 and Action Item 12 and bring the executable agreements, scopes of work, and specific budget amounts back to the Board for approval. Member Mitchoff seconded the motion. A roll call vote was taken with all Board members present voting to approve the motion.

8. **Agenda Item 12 - Request for approval to develop agreements in the amount of up to \$1,450,000 in support of regional planning in the Cache Slough Region. (Action Item)**

See Agenda Item 11, above.

9. **Agenda Item 13 - Request for approval to develop an interagency agreement in the amount of up to \$1,200,000 with the Delta Protection Commission, to complete a Sacramento-San Joaquin Delta Agriculture Sustainability Strategy. (Action Item)**

Member Mitchoff moved to direct staff to develop the agreements and bring the executable agreements, scopes of work, and specific budget amounts back to the Board for approval. Member Nottoli seconded the motion. A roll call vote was taken with all Board members present voting to approve the motion.

10. **Agenda Item 14 – Delta Stewardship Council Delta Plan Update**

The Executive Officer presented an update for the Delta Stewardship Council (Council) on behalf of the Council's Executive Officer, Jessica Pearson. The November 29, 2015 Council meeting will include updates on the drought and flood preparedness. The next Delta Plan Interagency Implementation Committee (DPIIC) meeting is scheduled for November 16, 2015 and will include an update on high impact science issues.

11. **Agenda Item 15 – California Water Fix and Eco Restore Updates**

The Executive Officer presented updates on behalf of B.G. Heiland and David Okita. The public comment period for the BDCP/CA Water Fix RDEIR/SDEIS was October 30, 2015. Water Fix will be spending the next several months compiling the comments. The Water Fix website has added a link on its website noting the status of the various permitting processes:

https://s3.amazonaws.com/californiawater/pdfs/nnt1q_FIX_FS_WhatHappensNext_V13.pdf.

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EcoRestore also continues to work on various permitting processes and has added information to its website describing the specific work of EcoRestore (<http://resources.ca.gov/ecorestore/>).

12. Agenda Item 16 – Potential Agenda Items for January 27, 2015

Suggested agenda items included an update on the Restoration Hub.

13. Agenda Item 17 – Public Comments

There were no public comments.

14. Agenda Item 18 – Conflict of Interest Training

Deputy Attorney General Rinke provided a training to the Board regarding conflicts of interest and Proposition 1. Conservancy staff will ensure that staff and Board members receive all required trainings.

BOARD DIRECTIVES TO STAFF

1. Staff will update the Proposition 1 web pages to reflect the Conservancy's current status in the Grant Program process.
2. Staff will provide draft contracts, scopes of work, and budget details to the Board when requesting approval to accept grant funds and enter into contracts for all future agreements.
3. Staff will develop a spreadsheet clearly demonstrating how Proposition 1 funds will be spent.
4. Staff will provide links to the California Water Fix's permitting process update and EcoRestore's graphic explaining its work.
5. Staff will provide Board members with a link to the conflict of interest guide developed by the Department of Justice.
6. Staff will start tracking Board member's conflict of interest training and will inform Board members when training is required.
7. Staff will work with the Program and Policy Subcommittee to develop an internal conflict of interest policy for Board members and staff.

MEETING ADJOURNED by Chair Provenza at 1:00 pm

Respectfully submitted on November 5, 2015 by Amanda Bohl, Board Liaison
Sacramento-San Joaquin Delta Conservancy

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