

Meeting Date: June 27, 2016

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SACRAMENTO - SAN JOAQUIN

DELTA CONSERVANCY

A California State Agency

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PROGRAM AND POLICY SUBCOMMITTEE MEETING SUMMARY REPORT

June 15, 2016

SUMMARY

A quorum was established with the following Subcommittee members present: Jim Provenza, Mike Eaton and Steve Chappell. Counsel Nicole Rinke also attended the meeting. Three public members were also present.

The meeting agenda included a discussion of the first round solicitation for the Proposition 1 grant program, an update on regional planning in the Cache Slough Complex, the Conservancy's process for procuring services for a Strategic plan, and a staffing update.

[Proposition 1 Debrief](#)

The Executive Officer presented a draft of the Proposition 1 Grant Program Grant Guidelines for the 2016/2017 solicitation cycle. Changes have been made to the previous year's guidelines based on feedback from the Board, staff, outside reviewers, and applicants. The Subcommittee discussed and provided feedback on the following changes made to the packet including:

- Combining the grant guidelines and grant application into a single document
- Streamline Concept Proposal criteria by adding a pass/fail component for Proposition 1 applicability and decreasing the number of evaluation criteria
- Lowering the scoring threshold to 75 points for both concepts and full proposals
- Slight adjustments to scoring criteria to reduce redundancies and differentiate between planning and implementation projects
- Integrate land acquisition guidance into the guidelines
- Clarify monitoring/performance measures
- Increase and define indirect cost rate at 20%, and specify "up to" rather than "may not exceed"
- Adjust maximum allocation for Category 1 grants to \$200,000 and Category 2 grants to \$3 million

The Subcommittee also discussed the timeline for the solicitation process and agreed that the schedule should include Board approval for concept proposals in November 2016 and the full proposals in April or May 2017. The amount of funding available through this next solicitation will be approximately \$10 million.

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[Delta Conservancy Strategic Plan](#)

The Executive Officer presented an update on the process for updating the Delta Conservancy's Strategic Plan. Staff are currently exploring ways to encumber funding from the 2015-2016 fiscal year for contracting services for updating the Strategic Plan.

[Regional Planning in the Cache Slough Complex](#)

The Executive Officer presented an update on the regional planning process for the Cache Slough Complex. A Statement of Work has been drafted and will be provided in the Board packet for approval at the June 27, 2016 Board Meeting.

[Staffing Update](#)

The Executive Officer presented an update on the process for hiring the Deputy Executive Officer. Staff have reviewed applications and have invited eight candidates for interviews. The first round of interviews will be conducted from June 22-24, 2016. Staff expect to extend an offer for the position in early July 2016.

[Future Agenda Items](#)

The Subcommittee requested staff to include a discussion of the Proposition 1 Grant Program guideline package at the August Subcommittee meeting. The Executive Officer will work with the Subcommittee Chair and the Board Chair to develop the August Subcommittee meeting agenda after the July Board meeting.

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