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**Prop 1 Grant Program
Amendment Request for Board Review**

Project Title	Paradise Cut Conservation and Flood Management Plan		
Grantee	San Joaquin Resource Conservation District		
Project Number	Prop 1-Y1-2015-012	Category	1
Award Year	2015	Original Award Amount	\$99,924.00
County	San Joaquin	Amended Request Amount	\$99,924.00
Amendment Request	<input type="checkbox"/> Term	<input type="checkbox"/> Scope	<input checked="" type="checkbox"/> Budget

Recommendation to the Board

Staff recommends that the Board approve an amendment to the line item budget of the Paradise Cut Conservation and Flood Management Plan project (#Prop 1-Y1-2015-012) to allow the grantee to hire a consultant to oversee grant management and public outreach, and a change to the funding and grant end dates to correct an error.

Amendment Description and Basis of Recommendation

The grantee requested an amendment to the project’s budget that would move money from the indirect line items to the subcontractor line item so that the grantee can hire one primary subcontractor to oversee outreach and grant management. The requested amendment will not increase the project’s overall budget; however it proposes to move money between line items in such a manner that it exceeds the 10% line item cap allowed under the Budget Modifications section of the grant agreement: \$1,616.00 (34%) of indirect funds will be moved to the subcontractor line item. The Budget Modifications specifies that *“changes to the line-item budget may be made without formal amendment (not to exceed 10% and no more than \$5,000 of line-item) provided the change does not exceed the total amount of the Agreement... Any budget change not meeting the above conditions, including the addition of the new line items, shall be by formal agreement amendment.”*

Conservancy staff is requesting to amend the grant agreement to make two changes to incorrect dates within the agreement. The grant end date, currently March 1, 2031, should be removed. Grant end dates are designed to ensure that Category 2 implementation grants comply with the 15-year useful life requirements of the State General Obligation Bond Law. This Category 1 planning grant should not have a grant end date. Staff is requesting to remove the grant end date. The funding end date, currently listed as March 1, 2021 on the cover sheet and as March 1, 2020 in Exhibit A: Scope of Work, should coincide with the time during which tasks will be completed and funding will be disbursed. This project will complete all work and all funding will be disbursed by June 30, 2019. Staff is requesting to amend the funding end date to June 30, 2019.

The requested amendment will not impact the delivery of the project as originally proposed, nor will it alter the project’s intent, deliverables, or outputs/outcomes. Outside of processing the amendment itself, it will not create any additional capacity demands on Conservancy staff. The amendment has been approved at the staff and executive level.

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If the Conservancy does not approve this amendment, the grantee will need to rely on its limited internal capacity to fulfill its grant management and public outreach responsibilities, and the discrepancies in the grant and funding end dates could create confusion that may prolong the delivery of grant deliverables. There are no identifiable risks associated with approving the amendment. The requested amendment will not lend itself to any cumulative impacts on the Conservancy's Proposition 1 funding. Approving the amendment is recommended because it is expected to streamline and improve the grant management and public outreach components of the grant agreement.

- Amendment routing sheet attached
- Amendment justification attached