

Meeting Date: March 23, 2016  
Page 1



1450 Halyard Drive, Suite 6  
West Sacramento, CA 95691  
www.deltaconservancy.ca.gov

**MEETING SUMMARY AND ACTION ITEMS**  
**Board Meeting – January 27, 2016**  
**1450 Halyard Dr., Suite 6, West Sacramento**

---

**CALL TO ORDER**

Meeting called to order at 9:02 am by Chair Jim Provenza.

**ROLL CALL**

Roll call was taken and a quorum was established.

**Board Members Present:** Jim Provenza, Darla Guenzler, Mike Eaton, Todd Ferrara, Don Thomas, Karen Finn, Dolly Sandoval, Dan Taylor, Katherine Miller, Skip Thomson  
**Ex Officio Members Present:** None  
**Liaison Advisors Present:** Steve Chappell, Martha Ozonoff, Daniel Welsh, Erik Vink

**DISCUSSION AND ACTIONS TAKEN**

- 1. Agenda Item 5 – Consent Calendar (*Action Item*)**  
The Board unanimously approved the summary of the November 20, 2015 Board meeting. No other issues were included in the consent calendar.
- 2. Agenda Item 6 – Executive Officer’s Report**  
The Executive Officer presented updates on Conservancy programs, Board Meeting Directives and Responses, and the Deputy Executive Officer presented budget and staffing updates. The Chair highlighted the need to discuss funding for legal support for the Conservancy and asked staff to provide detailed information at the next Program and Policy Subcommittee (PPS) meeting. The Board also asked staff to provide updated contact information for Board members and Staff, and an organization chart at the next Board meeting.
- 3. Agenda Item 7 – Program and Policy Subcommittee Update**  
The Deputy Executive Officer provided an overview of the December 4, 2015 PPS meeting. The Board Chair invited Board members to attend the upcoming PPS meeting scheduled for February 17, from 2:00 pm to 4:00 pm at the Conservancy office.
- 4. Agenda Item 8 – Proposition 1 Grant Program Administrative Update**  
The Executive Officer presented updates on the Professional Review Panels for Full Proposals, Proposition 1 Planning vs. Project Expenditures, and Office Space Expansion. The Board discussed the importance of professional reviews and staff confirmed USFWS will be included as part of the review committee and will continue to work with the agencies to coordinate proposal reviews. Staff will present the list of professional reviewers to the Program and Policy Subcommittee at the

**Meeting Date: March 23, 2016**  
**Page 2**

April meeting. The Executive Officer provided an overview of potential scenarios for funding projects and planning efforts this fiscal year. The Board will continue to discuss the issue as planning efforts come to the Board for approval. The Executive Officer and Deputy Executive Officer discussed plans for space expansion and outstanding information that will be brought to the Board for consideration at both the PPS and subsequent Board meetings.

**5. Agenda Item 9 – Request for ratification of revisions to the Proposition 1 Grant Guidelines and Grant Application Packet *(Action Item)***

The Executive Officer presented staff recommendations for ratification of revisions to the Grant Guidelines and Grant Application Packet.

A roll call vote was taken with all Board members present voting to approve the motion and the action was approved.

**6. Agenda Item 10 – Request for approval to ask 14 projects to submit full proposal for the Proposition 1 Grant Program *(Action Item)***

The Executive Officer presented staff recommendation to request full proposals from the 14 proponents that achieved a review score of 85 or better per the Program Grant Guidelines. The Board requested that project summaries including staff analysis and recommendations for each full proposal be included in the final recommendation package. Members also requested that staff develop a map that identifies the location of all proposed projects. Example templates for project summaries will be presented at the next PPS meeting for discussion and input.

A member of the public provided clarification and additional information for the Board's consideration regarding a concept proposal.

A resolution was made to approve the 14 concept proposals recommended by staff to submit full proposals. A roll call vote was taken with all Board members present voting to approve the motion and the action was approved.

**7. Agenda Item 11 – Request for approval to receive funds from the US Environmental Protection Agency in the total amount of \$249,180 and subsequently enter into a contract with the San Francisco Estuary Institute/Aquatic Science Center in the amount of \$102,780 to improve reporting on performance measures for wetland restoration projects *(Action Item)***

The Deputy Executive Officer presented a summary of staff request for Board approval to receive funding from USEPA and enter into a subsequent agreement with SFEI/ASC.

A roll call vote was taken with all Board members present voting to approve the motion and the action was approved.

**8. Agenda Item 12 – Delta Stewardship Council Delta Plan Update**

The Executive Officer presented an update for the Delta Stewardship Council (Council) on behalf of the Council's Executive Officer, Jessica Pearson. The Council meeting on Wednesday, March 23,

**Meeting Date: March 23, 2016**  
**Page 3**

2016 will include presentation of the Council's 2016 priorities.

**9. Agenda Item 13 – California Water Fix and Eco Restore Update**

The Executive Officer presented an update on behalf of B.G. Heiland and David Okita. Erik Vink presented a brief update for the Delta Protection Commission (DPC) to inform the Board on DPC's continued work with the Delta Conservancy on the agricultural analysis project.

**10. Agenda Item 14 – Update on the California Drought and El Nino Conditions**

Board Member, Todd Ferrera presented an update on El Nino conditions and the California Drought and discussed how DWR and USBR are working to establish a 2016 drought plan – a roadmap for conditions moving forward.

**11. Agenda Item 15 – Potential Agenda Items for March 23, 2015**

Suggested agenda items included a presentation of the EcoAtlas Database project, and a presentation on the Data Pilot Project effort funded by the Bechtel Foundation in 2013.

**12. Agenda Item 16 – Public Comments**

A member of the public provided a summary of the local agency collaboration efforts and requested opportunities to work with Delta Conservancy and Delta Protection Commission to include a recreation component in the agricultural analysis project.

**13. Agenda Item 17 – Board Closed Session for Executive Officer's Annual performance Review and other personnel matters pursuant to Government Code Section 11126(a)**

**BOARD DIRECTIVES TO STAFF**

1. Staff will provide updated contact information for Board members and Staff, and a staffing update at the next Program and Policy Subcommittee (**Agenda Item 6**)
2. Staff will provide project summaries, staff analysis and recommendations for each full proposal. Example templates will be provided at the next PPS meeting for discussion and input. Staff will develop a map that indicates the location of all proposed projects to be included in the full proposal recommendation package. (**Agenda Item 10**)

**MEETING ADJOURNED by Chair Provenza at 11:05 am**

**EXECUTIVE CLOSED SESSION ADJOURNED at 12:21 pm**

**BOARD MEETING CLOSED at 12:22 pm**

*Respectfully submitted on February 2, 2016 by Jessica O'Connor, Interim Board Liaison*  
Sacramento-San Joaquin Delta Conservancy

---

**Contact Person:**

Jessica O'Connor, Interim Board Liaison  
Sacramento-San Joaquin Delta Conservancy  
Phone: (916) 375-2090

**Meeting Date: March 23, 2016**

**Page 4**

Audio files of Board meetings are available on the Board Meeting Materials section of the Delta Conservancy web page at [www.DeltaConservancy.ca.gov](http://www.DeltaConservancy.ca.gov). Board meetings are typically three hours in length; using the meeting agenda to help locate topics of interest within the audio file is recommended.