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Request for Approval to Enter into an Agreement for Strategic Planning Consulting Services

June 27, 2016

RECOMMENDATIONS

Staff recommends Board authorization for the Executive Officer to enter into an agreement in the amount of up to \$100,000 for consulting services to support the update of the Conservancy's Strategic Plan. A Request for Offer (RFO) solicitation process is underway to select a qualified professional contractor.

PROJECT DESCRIPTION

The Conservancy Board adopted the first Strategic Plan in 2012, with the expectation that it would be reviewed after two years and updated after five years. The attached scope of work outlines the process for updating the Strategic Plan, which will include seeking Board and public input through a series of workshops, making appropriate revisions, and producing a final draft for Board consideration. The revision process is expected to take no more than 12 months with final adoption next summer.

BUDGET

The total project cost for the project should not exceed \$100,000. The funding source is FY15/16 General Funds.

Contact Person:

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