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Request to Approve the 2016-2017 Proposition 1 Grant Program Grant Guidelines and Open the Solicitation on September 1, 2016

Staff Report

RECOMMENDATION

Staff recommends that the Board approve the revised Grant Guidelines for fiscal year 2016-2017 so that staff may open the 2016-2017 grant solicitation, on September 1, 2016.

REQUEST BACKGROUND

For the 2016-2017 grant cycle, staff combined the final revised Grant Guidelines and Grant Application documents into one document, and made revisions to the draft Grant Guidelines that were approved by the Board at the June 27, 2016 meeting. The draft Grant Guidelines were posted for public review and comment from July 1-31st. On July 20th, staff held a public comment workshop attended by 13 people (in-person and call-in attendees). All comments received have been considered, and changes made to the draft Grant Guidelines are noted in the table below. Legal has reviewed the final revised Grant Guidelines, and recommended changes have been incorporated.

If the Grant Guidelines are approved by the Board, staff will:

1. Post the final version of the Grant Guidelines on the web.
2. Open the concept proposal solicitation period on September 1, 2016.
3. Hold a public meeting to review and discuss the Grant Guidelines on September 8, 2016.
4. Close the concept proposal solicitation period on September 30, 2016.
5. Evaluate concept proposals internally and bring to the Board for approval at the November Board meeting.

Included with the Board packet are three versions of the draft Grant Guidelines. In the first, track changes version, changes have been tracked and there are extensive comments in the margin to explain how the document has been modified. This version can be used to compare recommended text to the text in the draft Grant Guidelines approved in June. In the second, annotated version of the Grant Guidelines, all tracked changes have been accepted and notes in the margin have been deleted. Substantive comments are explained in red italics. In the third, clean version of the Grant Guidelines, all tracked changes have been accepted and annotations have been deleted; this is the version that would be approved and posted for the 2016-2107 grant solicitation. The table below notes substantive changes that have been made in the document and the page numbers in the annotated version of the

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document where the changes can be found. Changes made to clarify the text are not noted in the table, but are explained in the track changes and annotated versions of the Guidelines.

Substantive Changes Made to the Grant Guidelines

(All page numbers refer to the annotated version of the document)

Change Made	Page
Specified that indirect rate does not apply to subcontractor and equipment line items.	9
Updated Water Law section to reflect decision made at 7/27 Board meeting.	11-12
Updated Signage section to reflect stronger language in Grant Agreement that makes posting signs a requirement for Category 2 projects.	12
Added section on Adaptive Management.	16-17
Added section on Long Term Management and Maintenance.	17
Added section on Land Tenure to reflect decision made at 7/27 Board meeting.	17
Changed requirements for acquisition projects to expand and clarify allowable expenses and streamline materials required at the time of application.	17-19
Updated bullet on land tenure to reflect decision made at 7/27 Board meeting.	20
Changed acquisition checklist to streamline materials required at the time of application and to clarify expectations pre- and post-award.	47-48
Added appendix with sample Acquisition Table.	49
Added appendix outlining state auditing requirements.	50-51

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