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1450 Halyard Drive, Suite 6
West Sacramento, CA 95691
www.deltacconservancy.ca.gov

MEETING SUMMARY AND ACTION ITEMS
Board Meeting – June 25, 2015
1450 Halyard Dr., Suite 6, West Sacramento

CALL TO ORDER

Meeting called to order at 9:03 am by Chair Jim Provenza.

ROLL CALL

Roll call was taken and a quorum was established.

Board Members Present: Katherine Miller, Pat Kemp, Don Nottoli, Jim Provenza, Dolly Sandoval, Karen Mitchoff, Skip Thomson, and Karen Finn.

Ex Officio Member: None

Liaison Advisors Present: Steve Chappell, Sandra O’Roak for Sue Fry, and Erik Vink.

PUBLIC COMMENTS

There were no public comments.

DISCUSSION AND ACTIONS TAKEN

1. Action Item 5 – Consent Calendar

The Board unanimously *approved* the summary of the May 27, 2015 Board Meeting. No other issues were included in the consent calendar.

2. Agenda Item 6 – Executive Officer’s Report

The Assistant Executive Officer presented budget and staffing updates. The Board discussed the Conservancy’s workload, new positions, and position classifications. There was agreement to move forward with the current staffing and solicitation process. The Board asked the Program and Policy Subcommittee to review the timeline and provide final approval.

3. Agenda Item 7 – Review and Consideration for Approval of Proposition 1 Grant Program Grant Guidelines and Grant Application Packet

The Executive Officer provided an overview of changes to the grant documents over the last several months. Several questions and comments were discussed:

- 1) Member Finn asked if grant funds will need to be spent during each grant cycle.

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- Staff responded that it was their understanding that funds can be carried over from one grant cycle to the next.
- 2) Member Kemp suggested that the positions created for the bond be with the agency for ten years rather than seven.
 - 3) Member Provenza shared comments he's received regarding evaluation criteria providing points for the cost share. The cost share could inadvertently disadvantage large grant requests. After much discussion, it was agreed that a sliding scale should be created to provide points ranging from 5 percent to 50 percent cost shares.
 - 4) Member Miller recommended that a checklist be developed for the various plans that applicants should reference in applications.
 - 5) Member Provenza suggested that a point of contact be identified for each county. Conservancy staff could vet proposals with the point of contact.
 - 6) Member Mitchoff recommended that for evaluation of the grant application we need a resolution from the Board of Supervisors. After much discussion, it was agreed that letters of support will be sufficient for concept proposals, but resolutions of support will be required for full proposals.

Member Mitchoff motioned that the grant guidelines and grant application packet be approved with all modifications discussed and with authority to adjust the timeline, as necessary, given to the Program and Policy Subcommittee. Member Sandoval seconded the motion. A roll call vote was taken with all voting members present voting yes.

4. Agenda Item 8 – FY 15-16 Implementation Plan and Three-year Work Plan

The Assistant Executive Officer presented the draft FY 15-16 Implementation Plan. Member Mitchoff asked that staff double check the bond numbers used in the plan in order to ensure consistency. Member Sandoval requested that the Mercury Exposure Reduction Program description on page 13 include language noting the Conservancy's intent to provide public health information in multiple languages.

Member Nottoli motioned to approve the FY 15-16 Implementation Plan with the modifications discussed. Member Miller seconded the motion. A roll call vote was taken with all voting members present voting yes.

BOARD DIRECTIVES TO STAFF

1. Staff will present a final grant cycle and staffing update at the July 15, 2015 Program and Policy Subcommittee Meeting.
2. Staff will revise the Implementation Plan per the Board's discussion and post the plan on the Conservancy's web site.

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MEETING ADJOURNED by Chair Provenza at 11:15 am

Respectfully submitted on June 30, 2015 by Amanda Bohl, Board Liaison
Sacramento-San Joaquin Delta Conservancy

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